

**REPORTS FROM EXECUTIVE FOR COUNCIL
(SUPPLEMENTARY ISSUE)**

Date: Wednesday, 18 February 2015

BUDGET 2015/16

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- (b) Fees, Charges and Allowances 2015/16
- (c) Executive's Response to Scrutiny Committee's Recommendations to the Budget Proposals

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TRAFFORD BOROUGH COUNCIL

Report to: Executive & Council
Date: 18 February 2015
Report for: Decision
Report of: The Executive Member for Finance and the Director of Finance

Report Title

FEES, CHARGES & ALLOWANCES 2015/16

Summary

This report summarises the salient features of the annual review and pricing of the Council's main fees and charges. The booklet that details individual fees and charges can be found on the Council's website in the area that supports the agenda.

The Fees and Charges booklet represents the main fees and charges to the public upon which the Executive's proposed budget for 2015/16 has been based. Most fees and charges have been reviewed and amended as appropriate either by regulation or as aligned to the budget process. New charges for 2015/16 or revised wording to existing charges are highlighted in blue on the Schedule and significant changes are referred to in paragraph 3.3 below.

The fees and charges are inclusive of VAT, where indicated, and delegated authority to Corporate Directors and the Director of Finance, is sought to amend the level of the relevant fee or charge as appropriate if there are changes to the rate of VAT during 2015/16, which is the Council's traditional practice.

As in previous years, the majority of fees and charges have been coded as to the extent of discretion the Council has to establish the fee or charge, and then the level of discretion to determine the level of fee or charge.

The Council is in the process of procuring a Joint Venture Contract (JVC) for the delivery of Environmental, Highways, Street Lighting and Property Services, with effect from 1st July 2015. A decision will be made by Executive on 16th March 2015 and if approved, the JVC provider(s) may require the ability to make commercial decisions on future levels of certain fees and charges, where appropriate.

Recommendation(s)

It is recommended that:

- **The Fees and Charges for 2015/16, as set out in the booklet available on the Council's web site, be approved.**
- **Approval is given to Corporate Directors and the Director of Finance with the joint delegation to amend fees and charges during 2015/16 in the event of any change in the rate of VAT, as appropriate.**
- **Approval is given to the Corporate Director, Economic Growth, Environment and Infrastructure, and the Director of Finance with joint delegation to amend fees and charges in line with commercial negotiations with the Joint Venture Partner(s) (if approved).**

Contact person for access to background papers and further information:

Name: Councillor Patrick Myers, Executive Member for Finance
Ian Duncan, Director of Finance

Extension: 1886

Implications:

| | |
|---|---|
| Relationship to Policy Framework/Corporate Priorities | Value for Money. The proposed budget for 2015/16 cross cuts all key priorities and policies. |
| Financial | The report sets out the proposed Fees and Charges for 2015/16. |
| Legal Implications: | It is a statutory requirement for the Council to set and approve a balanced, robust budget and council tax level. Budget proposals take account of various legislative changes as they affect Council services. The Council has begun the statutory processes associated with the effect of the proposed budget on staffing levels. |
| Equality/Diversity Implications | Equality impact assessments to be carried out supporting the budget proposals as appropriate |
| Sustainability Implications | None arising out of this report |
| Staffing/E-Government/Asset Management Implications | Human Resources – statutory processes have begun and the impact on staffing is still subject to consultation. |
| Risk Management Implications | An impact assessment of each budget proposal is undertaken as part of the overall budget setting process. |
| Health and Wellbeing Implications | Not applicable |
| Health and Safety Implications | An impact assessment of each budget proposal is undertaken as part of the overall budget setting process. |

Other Options

All options at an individual fee or charge basis would have been considered, where appropriate, during the budget process.

Consultation

A budget consultation has been carried out, the details and results of which are shown in Section 2 of the Budget Report.

Reasons for Recommendation

To fulfill the obligations outlined in the Council Constitution for the budget process.

Key Decision

This is a key decision currently on the Forward Plan: Yes

Finance Officer ClearanceID.....

Legal Officer ClearanceJLF.....

DIRECTOR'S SIGNATURE

(electronic).....

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

INTRODUCTION

- 1.1 The detailed fees and charges booklet is available on the Council's web site alongside other agenda items. This booklet represents a schedule of the main fees and charges which the Executive is proposing to charge for services in 2015/16 and included in the revenue budget proposals for 2015/16 to be presented to Council on 18 February 2015.
- 1.2 It should be noted that the booklet mostly relates to fees and charges levied on the general public, businesses or service users. Trading income, particularly internal trading income such as that with Schools, is not covered within the fees and charges booklet as it is subject to individual contracts and negotiations.

2. COUNCIL DISCRETION IN SETTING FEES & CHARGES

- 2.1 All fees and charges are subject to relevant legal constraints. Some fees and charges are required by law to be established and administered by the Council, others can be established at the Council's discretion. Once established, regulations then influence the extent or level of the fee or charge. Some fee or charge levels are set by regulation, others are limited by regulation, and some can be determined freely by the Council, though subject to other influencing factors such as competition.
- 2.2 The schedule of fees and charges indicates which fees are Mandatory (M) and which are Discretionary (D) for both the establishment of the charge (the first indicator) and then setting the level of the charge (the second indicator). For example, a fee that must be established and administered by the Council, but the level of fee or charge can be freely determined by the Council would be marked 'M / D'.

| How is it determined that a fee or charge can be levied? | Who or how is the rate of the fee or charge determined? | Example of Fee or Charge | KEY |
|--|---|---|--------|
| Regulation | Regulation – the rate of charge is fixed by regulation | Registrar Certificates Gaming Permits | M / M |
| Regulation | Regulation – the Council can choose between lower and/or upper limits | Casino applications Entertainment Licences | M / D* |
| The Council | Regulation – the Council can only recover costs & reasonable overheads and/or between upper and lower limits or other limit | Fixed Penalty Notices | D / D* |
| Regulation | The Council | Environmental searches Marriage & Civil Partnerships | M / D |
| The Council | The Council | Library charges Land charges & search fees | D / D |

2.3 The above table has been RAG shaded in terms of extent of Council discretion from red (top 1) where fees and charges are mostly determined by regulation, to green (bottom 2) where the Council has greater control on establishing and setting fee or charge levels. In the middle, or amber zone, Council's discretion is limited by regulatory rules, and for the fees or charges that are subject to such rules a code of 'D*' is used in the booklet, usually with a statement that describes the relevant rule at the bottom of the page or table.

3. Summary of Fees and Charges movements

3.1 The booklet states the percentage increase for each fee or charge. The following table provides key statistics by the type of charge using the coding system outlined in section 2. It should be noted that an increase in the level of fee or charge may not generate the same increase in actual revenue as purchases or uses of the service may vary. Further, any average increase does not suggest the increase in total revenue as some charges may increase substantially in percentage terms but not in monetary, and that some charges are levied more often than others.

| Discretion Code | No. of Charges (No') | As a % of the Total (%) | Charges yet TBA (No') | % of Charges that have changed (%) | Average increase * |
|-----------------|----------------------|-------------------------|-----------------------|------------------------------------|--------------------|
| M / M | 62 | 6% | 0 | 24% | 2% |
| M / D* | 80 | 7% | 0 | 0% | 0% |
| D / D* | 13 | 1% | 0 | 0% | 0% |
| M / D | 64 | 6% | 0 | 88% | 3% |
| D / D | 857 | 80% | 12 | 75% | 8% |
| Total | 1,076 | | 12 | 67% | 8% |

* This does not represent an 8% increase in income as the averages are calculated as a simple average increase on the unit charges and are not weighted by the level of income generated by each charge.

3.2 Nearly 25% of mandatory fees have changed by an average of 2%. Where the Council has discretion to increase the charge level, all such charges have been reviewed as part of the budget process, and consequentially there is much greater movement in those fees and charges. Where the Council has discretion to charge up to a maximum amount set by legislation, many of the current fees are already close to the statutory limit.

3.3 The key highlights with regard to specific charges are:

Adult Social Services

- Charges for Domiciliary care are dependent on the actual rates charged by providers of care. The Council is currently in the final stages of negotiations with service providers to agree charges for 2015/16. Rates are expected to be agreed by the end of February 2015.

Economic Growth, Environment & Infrastructure; has the majority of the Council's fees and charges. The main changes within this service are:

- Parking fees have been increased in line with the budget proposals for 2015/16 and following public consultation;
- Hackney Vehicle Licence (Renewal) - the 15/16 fee of £342 includes the additional cost of a demand survey of £94. This is a mandatory requirement and is carried out every 3 years. The fee will reduce back in 16/17;
- The Exceptional Vehicle Condition test (+100%) and the Vehicle Retest (+28.2%) fees for taxis have been increased to cover the additional costs incurred by the testing station contractor;
- The English Language Assessment test for taxi drivers is carried out by an independent College and recharged to the Council. The Fee from the college increased to £40 from 1 April 2015;
- New Building Regulation fees relating to (i) completion certificates for archived and dormant Building Regulations applications (+21.4%), and (ii) pre-submission site visits (+30.8%), have been increased to bring them in line with fee's charged by other AGMA authorities;
- Allotment fees for 2015/16 have increased as approved by Council in February 2014.

3.4 The schedule of fees and charges has been reviewed by management, and amendments made to include those fees and charges which should be brought to the attention of Council at the time of setting the budget, or exclude those that are superfluous.

Trafford Council

Fees, Charges and Allowances

2015/16

Fees, Charges and Allowances Guide

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KEY

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The attached list of fees and charges also indicates which fees are Mandatory (M) and which are Discretionary (D) for both the establishment of the charge (the first indicator) and then setting the level of the charge (the second indicator). For example, a fee that must be established and administered by the Council, but the level of fee or charge can be freely determined by the Council would be marked 'M / D'.

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| The Council | Regulation – the Council can only recover costs & reasonable overheads and/or between upper and lower limits or other limit | Fixed Penalty Notices | D/D* |
| Regulation | The Council | Environmental searches Marriage & Civil Partnerships | M/D |
| The Council | The Council | Library charges Land charges & search fees | D/D |

CHILDREN & YOUNG PEOPLE SERVICES

Music Service

Group instrumental lessons range from £4.50 to £8.00 per lesson.

Individual lessons range from £10 to £15.50 per lesson (dependent on length of lesson and whether child or adult, also on whether child attends a Trafford School or Trafford Music Ensemble).

Instrument hire is £18 to £25 per term (dependent on type of instrument, also on whether child attends a Trafford School or Trafford Music Ensemble).

Junior Ensembles £35 per term

Senior Ensembles £60 per term

Youth Service Hire Charges 2015/16 (All Discretionary) *

Letting of Youth Centres

| | | | Rooms | | | | % change |
|---------|-------------|-------------------|--------|--------|---------|---------|----------|
| | | | 1 | 2 | 3 | 4 | |
| Scale A | Per Session | up to 50 people | £29.00 | £38.00 | £56.00 | £75.00 | 0.0% |
| Scale B | Per Session | 51 to 99 people | £38.00 | £56.00 | £75.00 | £93.00 | 0.0% |
| Scale C | Per Session | 100 to 250 people | £55.00 | £74.00 | £92.00 | £113.00 | 0.0% |
| Scale D | Per Session | over 250 people | £74.00 | £92.00 | £112.00 | £129.00 | 0.0% |

| | |
|-----------------|---------------|
| Morning session | 09.00 – 13.00 |
|-----------------|---------------|

| | |
|-------------------|---------------|
| Afternoon session | 13.00 – 17.00 |
|-------------------|---------------|

| | |
|-----------------|---------------|
| Evening session | 17.00 – 21.00 |
|-----------------|---------------|

Full details of letting terms and conditions available on request from :-

Finance Department,
Youth Service,
Trafford Town Hall
Talbot Road
Stretford
M32 0TH

Trafford Youth Service Charges for Services 2015/16 (All Discretionary)

| Unit | Cost £ | Session Time | Activity Includes | Additional Notes | % change |
|--|-----------------|----------------------------|--|---|----------|
| Outdoor Education standard activities | | | | | |
| | 129.00 | 3 hour half day | Kit issue, Safety briefings & Kit return | Minimum of 2 hours activity | 0.0% |
| | 248.00 | 6 hour full day | Kit issue, Safety briefings & Kit return | Minimum of 5 hours activity | 0.0% |
| Outdoor Education non-standard activities | | | | | |
| | 185.00 | 3 hour half day | Kit issue, Safety briefings & Kit return | Minimum of 2 hours activity | 0.0% |
| | 369.00 | 6 hour full day | Kit issue, Safety briefings & Kit return | Minimum of 5 hours activity | 0.0% |
| Mobile Unit | | | | | |
| | 67.00 | per hour | N/A | Hire for Mobile Unit Only | 0.0% |
| Gorse Hill Music Studio | | | | | |
| | 32.00 - 51.50 | Per hour | Use of the studio 1 and engineer Use of associated rooms e.g. drums & vocal rooms. | Maximum of 6 young or maximum of 8 young with another agency worker | 0.0% |
| | 257.50 - 412.00 | 8 hours studio sessions | Block of taster sessions in: 1. Planning/ideas 2. Recording 3. Mixing & mastering Digital arts suite room hire | 4 x 2 hour sessions in and CD's Hire of room plus | 0.0% |
| Youth worker session | | | | | |
| | 90.00 | 3 1/2 hours | N/A | maximum of 8 young | 0.0% |

*No change pending outcome of public consultation

ADULT SOCIAL CARE

| Telephones Provided Under the Chronically Sick and Disabled Persons Act 1970 | | | | |
|--|--------------------------|--|--|---------------------|
| Following the calculation of the net chargeable income, the following scale is used to determine the service user's entitlement to assistance. | | | | |
| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| Free installation and rental | M/D | Net chargeable income of up to £12.70 per week | Net chargeable income of up to £12.95 per week | 2.0% |
| Free installation only | M/D | Net chargeable income of up to £12.70 per week but below £25.80 per week | Net chargeable income of up to £12.95 per week but below £26.30 per week | 1.9% |
| No assistance | M/D | Net chargeable income above £25.80 per week | Net chargeable income above £26.30 per week | 1.9% |
| Estimated Financial Implication - Negligible | | | | |

| Review of Residential and Nursing Home Placements | | | | |
|---|--------------------------|----------------------|----------------------|---------------------|
| The Council, in making residential care and nursing home placements outside the Trafford area, may ask the other Local Authority involved to carry out the placement review where it would be more cost effective to do so e.g. where a placement is made in a distant local authority area. | | | | |
| In cases where another local authority arranges a residential placement within the Trafford area and requests that a Trafford Social Worker undertakes the placement review then a charge may be made which is a flat rate charge calculated to cover the cost of social work and administrative time in completing the review. | | | | |
| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| Charge for Review | D/D | 281.00 | 286.60 | 2.0% |
| Estimated Financial Implication - Negligible | | | | |

Community Care Charging Policy - Disregard of Income and Expenditure

The Department of Health Guidance "Fairer Charging for Non-Residential Services" lays down statutory allowances for charging. These are Income Support allowances plus 25%.

The guidance allows the council to charge against Disability Benefits, (Attendance Allowance and Disability Living Allowance) and the Severe Disability Premium of Income Support.

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|------------------|--------------|--------------|-------------|
| Percentage disregard of Net Disposable Income | M/D | 0% | 0% | 0% |
| Standard Disregard for Disability Related Expenditure | M/D | 10.00 | 10.00 | 0.0% |

Daily Rate for Day Care Attendance and Day Care Transport

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|-------------------------------------|------------------|--------------|--------------|-------------|
| Daily rate for Day Care Attendance | M/D | 32.81 | 33.47 | 2.0% |
| Sessional rate (1/2 day attendance) | M/D | 16.41 | 16.74 | 2.0% |
| Day Care Transport | M/D | 2.00 | 2.04 | 2.0% |

Domiciliary Care Charge

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|----------------------|------------------|--------------|--------------|-------------|
| Charge per Hour | M/D | 12.81 | 13.07* | 2.0% |
| Charge per half hour | M/D | 6.40 | 6.53* | 2.0% |

* These charges are subject to calculation of cost of domiciliary care which will be confirmed by Commissioners in mid-February.

Overall maximum weekly charge

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|------------------|--------------|--------------|-------------|
| *Users who meet criteria for financial assessment (capital less than £23,250) shall be subject to a maximum weekly charge of : | M/D | 224.86 | 229.36 | 2.0% |

Estimated Financial Implication - Negligible

NB: For service users with capital over £23,250 there is no overall weekly maximum charge and they are required to pay the full amount in relation to the level of services provided.

Pendant Alarm Services

At the Social Services Committee on 1st December 1994, Members approved a scale of charges in respect of pendant alarm systems provided under the Health Services and Public Health Act 1968. The maximum charge is linked to the equipment rental and service required from the Safe and Sustainable Environment Directorate.

The following service charges for 2015/16 are in line with Government Guidance for Supporting People :

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|------------------|--------------|--------------|-------------|
| Service level 1 - Supporting People | M/D | 1.90 | 1.95 | 2.6% |
| Service level 2 - Supporting People | M/D | 2.70 | 2.75 | 1.9% |
| Service level 3 - Supporting People | M/D | 4.70 | 4.80 | 2.1% |
| Service level 1 - 24 hr monitoring service | M/D | 4.40 | 4.50 | 2.3% |
| Service level 2 - responds to emergency calls received by sending a mobile warden. | M/D | 5.20 | 5.30 | 1.9% |
| Service level 3 - as per Service level 2 with an additional planned visiting service. | M/D | 7.60 | 7.75 | 2.0% |

Estimated Financial Implication - Negligible

Supported Living - Shawe Road & Shawe View

Most permanent tenants receive housing benefit which meets the major part of their rent. An additional charge in the rent, which is not eligible for Housing Benefit, is made for heating and lighting.

An increase of 2% would equate to basic rent of £186.35 and heating and lighting charge of £18.98 making a total weekly rent of £205.33.

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|------------------|--------------|--------------|-------------|
| <u>Shawe Road</u> | | | | |
| Rent | M/D | 201.30 | 205.33 | 2.0% |
| Charges – Shawe Road | M/D | 44.10 | 44.98 | 2.0% |
| <u>Charges for Part 3 Homes (Shawe Rd Respite)</u> | | | | |
| Cost per resident week | M/D | 532.84 | 543.50 | 2.0% |

Administration Charges Relating to Funerals and Estates

Section 46 of the Public Health (Control of Disease) Act 1984 charges Local Authorities with the duty to bury or cremate the body "of any person who has died or been found dead in their area, in any case where it appears to the Authority that no suitable arrangements for the disposal of the body have been made or are being made otherwise than the Authority". The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|------------------|--------------|--------------|-------------|
| Where a funeral is arranged but inventory is not required | V M/D | 233.00 | 237.65 | 2.0% |
| Where a funeral is arranged and inventory taken. | V M/D | 466.00 | 475.30 | 2.0% |
| Estates which have involved four days work (30 hours) involving searching, inventory and funeral arrangements. | V M/D | 679.00 | 692.60 | 2.0% |
| Estates where an inventory is taken but no funeral arranged. | V M/D | 233.00 | 237.65 | 2.0% |
| Estimated Financial Implication - Negligible | | | | |

Administration fee for Deferred Payers

CRAG guidance states that councils are expected to offer deferred payment arrangements for residents where there is not sufficient disposable income to pay the charge as the capital is tied up in the property. The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--------------------------|------------------|--------------|--------------|-------------|
| Charge per deferred case | V D/D | 220.00 | 225.00 | 2.3% |

Scale of Income Support Allowances used in Trafford's Assessments

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|------------------|--------------|--------------|-------------|
| Personal Allowances | | | | |
| Personal Allowances (proposed rates subject to government uplift which has yet to be confirmed for 2015/16) | | | | |
| <u>Single claimant</u> | | | | |
| 18-24 | M/M | 57.35 | 57.90 | 1.0% |
| 25 - 60 | M/M | 72.40 | 73.10 | 1.0% |
| 60 and over | M/M | 148.35 | 151.20 | 1.9% |
| <u>Couple</u> | | | | |
| At least one aged 18 or over | M/M | 113.70 | 114.85 | 1.0% |
| Couple aged 60 and over | M/M | 226.50 | 230.85 | 1.9% |
| <u>Disability Premium</u> | | | | |
| Single | M/M | 31.85 | 32.25 | 1.3% |
| Couple | M/M | 45.40 | 45.95 | 1.2% |
| <u>Pensioner Premium</u> | | | | |
| Single | M/M | 75.95 | 78.10 | 2.8% |
| Couple | M/M | 112.80 | 116.00 | 2.8% |
| <u>Severe Disability Premium</u> | | | | |
| Single claimant | M/M | 61.10 | 61.85 | 1.2% |
| Couple (both qualify) | M/M | 122.20 | 123.70 | 1.2% |
| <u>Enhanced Disability Premium</u> | | | | |
| Single claimant | M/M | 15.55 | 15.75 | 1.3% |
| Couple | M/M | 22.35 | 22.60 | 1.1% |
| <u>Other Premiums</u> | | | | |
| Carer Premium | M/M | 34.20 | 34.60 | 1.2% |
| <u>CAPITAL LIMITS</u> | | | | |
| Lower Limit | M/M | 14,250.00 | 14,250.00 | 0.0% |
| Upper Limit | M/M | 23,250.00 | 23,250.00 | 0.0% |

Disabled Facilities Grants

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|------------------|--------------|--------------|-------------|
| * Technical and Professional Services fee - minimum charge (£275.00) or 15% of Professional Indemnity Insurance Fee - 10% of fee. | M/D | * | * | 0.0% |

ENVIRONMENT AND OPERATIONS

| Freedom of Information Act 2002 | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| If substantial staff time is involved in providing information, an administration charge may be made. Photocopying - per sheet | V D/D | 0.10 | 0.20 | 100.0% |

Highways

| Stopping Up and Diversion Of Highway (Temporary) | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Temporary Traffic Orders | | | | |
| Section 14(1) Orders (long term) Costs for Posting of Notices & Invoicing included. | D/D | 1,550.00 | 1,625.00 | 4.8% |
| Section 14(2) Notices (5 Day/Emergencies) Costs for Posting of Notices & Invoicing included. | D/D | 464.00 | 490.00 | 5.6% |
| Provision of Access Highlight Markings: Single Property | D/D | 54.00 | 55.00 | 1.9% |
| Two Properties | D/D | 87.00 | 90.00 | 3.4% |

| Road Opening Permit | | | | |
|--|--------------------------|----------------------|------------------------------|-----------------|
| To allow for the excavation in the highway for the purpose footway crossings, sewer connections and sewer maintenance works. | | | | |
| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| Administration Fee | V D/D | 160.00 | 170.00 | 6.3% |
| Inspection fee – New Roads and Streetworks Act Section 75 | M/M | 150.00 | Fee set nationally due March | N/A |
| Reinstatement Charges | D/D | Actual Cost | Actual Cost | N/A |

New Roads and Streetworks Act 1991 - Section 50 Street Works Licence

Fees to allow for the administration of the licence, maintaining the record of the apparatus and permitted inspection fees under the Act.

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|------------------------------|-----------------|
| Administration Fee – Installation of apparatus (non-returnable) | V D/D | 270.00 | 280.00 | 3.7% |
| Administration Fee – Maintenance of apparatus | V D/D | 135.00 | 170.00 | 25.9% |
| Capitalised Fee in lieu of annual charge. | M/D | 180.00 | 190.00 | 5.6% |
| Inspection fee per 200m length. | M/M | 150.00 | Fee set nationally due March | N/A |
| Traffic Management Act - The above may be subject to changes in legislation. | | | | |

| Street Furniture Records and Specification Info. | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| To cover small development involving no more than 6 items of street furniture. | D/D | 75.00 | 78.00 | 4.0% |
| To cover major development involving more than 6 items of street furniture. | D/D | 93.00 | 98.00 | 5.4% |
| Provision of Street Lighting Specification. | D/D | 59.00 | 62.00 | 5.1% |

| Vehicular Crossings | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Site inspection, preparation of estimate, processing application, supervision of work, payment of account, including all administration costs. | D/D | Actual Cost | Actual Cost | N/A |
| Specialist input if required, i.e. Trees, Street Lighting. | D/D | Actual Cost | Actual Cost | N/A |
| Where a crossing is provided as part of programmed highway works, an all inclusive minimum charge (based on standard width of 2.7m). | D/D | 390.00 | 410.00 | 5.1% |
| To provide estimate for a vehicle crossing. | D/D | 35.00 | 36.00 | 2.9% |

| Hire Of Barriers, Lamps Etc. | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| <u>Daily Charges</u> | | | | |
| Danger Lamp | V D/D | 2.00 | 2.00 | 0.0% |
| Danger Lamp including batteries | V D/D | 4.00 | 4.00 | 0.0% |
| Traffic Cone to 450 mm high | V D/D | 0.50 | 0.50 | 0.0% |
| Traffic Cone and Traffic Cylinder with base over 450 mm | V D/D | 1.10 | 1.10 | 0.0% |
| <u>Portable Signs in stands – Minimum charge of 3 days</u> | | | | |
| 600mm triangle/circle | V D/D | 2.20 | 2.30 | 4.5% |
| 750mm triangle/circle | V D/D | 2.20 | 2.30 | 4.5% |
| 900mm triangle/circle | V D/D | 3.30 | 3.50 | 6.1% |
| 1200mm triangle/circle | V D/D | 4.40 | 4.60 | 4.5% |
| 1050 x 750 rectangle (maximum) | V D/D | 4.40 | 4.60 | 4.5% |

| Temporary Signs for pole mounting, excluding mounting - Minimum charge of 3 days | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| 450mm | V D/D | 2.20 | 2.30 | 4.5% |
| 600mm | V D/D | 2.20 | 2.30 | 4.5% |
| 750mm | V D/D | 2.80 | 2.90 | 3.6% |
| 900mm | V D/D | 3.90 | 4.10 | 5.1% |
| 1200mm | V D/D | 3.90 | 4.10 | 5.1% |
| 1050 x 750 rectangle | V D/D | 3.90 | 4.10 | 5.1% |
| Lane closed, Guard Barrier or Crowd Barrier - Minimum charge 3 days | V D/D | 4.40 | 4.60 | 4.5% |
| <u>Temporary Column excluding erection - Minimum charge 3 days</u> | | | | |
| Temporary Column excluding erection– 8 metre | V D/D | 7.20 | 7.60 | 5.6% |
| Temporary Column excluding erection– 6 metre | V D/D | 5.50 | 5.80 | 5.5% |
| Wide Base | V D/D | 7.70 | 8.10 | 5.2% |
| Twinex Light Unit | V D/D | 5.00 | 5.20 | 4.0% |

Delivery/Collection charges not included. All losses charges at replacement cost.

| WEEKLY (charge for 5 days) | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Danger Lamp | V D/D | 11.00 | 11.50 | 4.5% |
| Danger Lamp including batteries | V D/D | 18.70 | 19.60 | 4.8% |
| Traffic Cone to 450 mm high | V D/D | 2.80 | 2.90 | 3.6% |
| Traffic Cone and Traffic Cylinder with base over 450 mm | V D/D | 3.90 | 4.10 | 5.1% |

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| <u>Portable Signs in stands</u> | | | | |
| 600mm triangle/circle | V D/D | 11.00 | 11.50 | 4.5% |
| 750mm triangle/circle | V D/D | 11.00 | 11.50 | 4.5% |
| 900mm triangle/circle | V D/D | 16.50 | 17.30 | 4.8% |
| 1200mm triangle/circle | V D/D | 19.90 | 20.90 | 5.0% |
| 1050 x 750 rectangle (maximum) | V D/D | 19.90 | 20.90 | 5.0% |
| <u>Temporary Signs for pole mounting, excluding mounting.</u> | | | | |
| 450mm | V D/D | 11.00 | 11.50 | 4.5% |
| 600mm | V D/D | 11.00 | 11.50 | 4.5% |
| 750mm | V D/D | 112.40 | 118.00 | 5.0% |
| 900mm | V D/D | 18.80 | 19.70 | 4.8% |
| 1200mm | V D/D | 18.80 | 19.70 | 4.8% |
| 1050 x 750 rectangle | V D/D | 18.80 | 19.70 | 4.8% |
| Lane closed, Guard Barrier or Crowd Barrier per section | V D/D | 18.90 | 19.80 | 4.8% |
| <u>Temporary Column excluding erection - Minimum charge 3 days</u> | | | | |
| Temporary Column excluding erection – 8 metre | V D/D | 35.30 | 37.10 | 5.1% |
| Temporary Column excluding erection – 6 metre | V D/D | 27.60 | 29.00 | 5.1% |
| Wide Base | V D/D | 36.40 | 38.20 | 4.9% |
| Twinex Light Unit | V D/D | 23.00 | 24.10 | 4.8% |

Delivery/Collection charges not included. All losses charges at replacement cost.

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| <u>Miscellaneous charges</u> | | | | |
| Grit, salt etc | | | | |
| 20 Kilo bag - collected from depot | V D/D | 10.50 | 11.00 | 4.8% |
| 5 x 20 Kilo bags delivered (minimum 5 bags) | V D/D | 177.00 | 186.00 | 5.1% |
| Loose grit salt - 1/2 tonne (if collected) | V D/D | 54.00 | 57.00 | 5.6% |
| Loose grit salt - 1 tonne | V D/D | 89.00 | 93.00 | 4.5% |
| Delivery charge for 1 tonne loose salt | V D/D | 185.00 | 194.00 | 4.9% |
| Grit Bin Delivered | V D/D | 362.00 | 380.00 | 5.0% |
| Grit Bin - Collected | V D/D | 225.00 | 236.00 | 4.9% |
| Grit Bin - to fill | V D/D | 186.00 | 195.00 | 4.8% |
| Hire of sandbags 1 week (each) | V D/D | 4.20 | 4.20 | 0.0% |
| Second hand flags - dependent on availability | D/D | On application | On application | N/A |

| Provision of Highway Inspection Details To Statutory Undertakers and Other Bodies | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Supply of collected Highway Inspection Data – per year requested | V D/D | 101.40 | 107.00 | 5.5% |
| Administrative charge per question | V D/D | 14.30 | 15.00 | 4.9% |
| Photocopying of existing information per sheet | V D/D | 0.10 | 0.20 | 100.0% |

| Local Authorities (Transport Charges) Regulations 1998 – Skips | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Consideration to an application by any person for permission to deposit, or cause to be deposited, a skip on any highway pursuant to section 129 (1) and (2) of the Highways Act 1980. | D/D | 29.40 | 31.00 | 5.4% |

| Local Authorities (Transport Charges) Regulations 1998 – Scaffolding | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Consideration of an application for licence in writing to erect or retain on or over a highway any scaffolding or other structure in connection with any building or demolition work or the alteration, repair, maintenance or cleaning of any building which obstructs the highway pursuant to section 169 (1) and (2) of the Highways Act 1980. | D/D | 105.00 | 110.00 | 4.8% |
| For each 28 day period thereafter. | D/D | 100.00 | 105.00 | 5.0% |

| Local Authorities (Transport Charges) Regulations – Hoardings | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Consideration of an application for consent for the obligation to erect a hoarding or fence in accordance with section 172 (1) of the highways Act 1980 to be dispensed pursuant to subsection (2) of that section. | D/D | 105.00 | 110.00 | 4.8% |
| Anything done by the local highway authority in connection with site specifications to monitor compliance with duties imposed by section 172(3) and by section 173 (1) of the highways Act 1980 on a person who has erected a hoarding or fence (for pre and post erection inspections per month for duration for safety inspections. | D/D | 52.50 | 55.00 | 4.8% |

| Removal of "A" Boards and Other Obstructions placed within the Public Highway | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Small | V D/D | 49.00 | 51.00 | 4.1% |
| Medium | V D/D | 96.00 | 101.00 | 5.2% |
| Large | V D/D | 141.00 | 148.00 | 5.0% |

| Placing of Tables and Chairs on The Highway | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Band 1 renewal 12 month - Licenced Premises. | D/D | 350.00 | 370.00 | 5.7% |
| Band 2 renewal 12 month - Street Café open until 20.30 hrs or in excess of 12 seats. | D/D | 223.00 | 235.00 | 5.4% |
| Band 3 renewal 12 month - Street Café open until 17.30 hrs under 12 seats. | D/D | 196.00 | 200.00 | 2.0% |

| Children's Fairground Rides on the adopted highway under Section 115E of the Highways Act 1980 | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| per annum | D/D | 1,680.00 | 1,764.00 | 5.0% |
| per month (4 week period) | D/D | 147.00 | 155.00 | 5.4% |
| per week (one off special event) | D/D | 42.00 | 45.00 | 7.1% |

| Copies of Technical Reports | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| <u>Copies of Technical Reports</u> (Ground Investigation and Tests Available to Developers/Consultants) per page inclusive of VAT - minimum charge of £50. | V D/D | 2.65 | 2.75 | 3.8% |
| <u>Provision of Policy Documents</u> (for any policy document including the "Highway Design Standards for Adoption" document). | D/D | 70.00 | 74.00 | 5.7% |

Adopted Highway Information, Signs to Housing Developments

| Street Lighting Design Services for Private Developments | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % Change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Fixed design/checking fee | D/D | 575.00 | 604.00 | 5.0% |
| Plus charge per column | D/D | 41.00 | 43.00 | 4.9% |

| Highways Act 1980 Section 38 Agreement – Administration Charge | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Charge to be made of 8.5% of the Bond figure subject to a minimum charge of £5,210 and no maximum charge. | M/D | 5,210.00 | 5,470.00 | 5.0% |
| Charge in respect of any agreed extension of time to that in the agreement. | M/D | 872.00 | 915.00 | 4.9% |

| Stopping Up and Diversion of Highway (Permanent) | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| For all requests for the stopping up and diversion of Highways/Public Rights of Way. | D/D | 1,916.00 | 2,012.00 | 5.0% |
| The Council's legal fees will be payable in addition to the above. | | | | |

| Provision of Direction Signing to Tourist Attractions | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Non-refundable fee for each request. | D/D | 182.00 | 191.00 | 4.9% |
| Provision of temporary directional signage to events. | D/D | 110.00 | 115.00 | 4.5% |
| If signing is agreed, the applicant is required to meet all costs for design, manufacture, erection and monitoring of the signs to their attractions. | | | | |

| Street Numbering and Naming | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Renumbering or renaming of properties in situations where numbers or names have previously been allocated. | D/D | 410.00 | 430.00 | 4.9% |

Adopted Highway Information

For all requests from developers, individuals and external bodies to mark up plans submitted by them to show the extent of adopted highways.

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| To cover single applications i.e. a single house. | D/D | 50.00 | 52.00 | 4.0% |
| To cover large single unit development i.e. office block, single factory unit or flat development. | D/D | 61.00 | 64.00 | 4.9% |
| To cover major development i.e. large scale housing, industrial and commercial development. | D/D | 86.00 | 90.00 | 4.7% |
| Request for advice and information on proposals or infrastructure queries. | D/D | 38.00 | 40.00 | 5.3% |

| Signs to Housing Development | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Irrespective of the number of signs, each application to be subject to a fee for processing the application and that the applicant pay the actual cost of providing the signs including the design fee. (The fee covers the first 12 months or part thereof). | D/D | 311.00 | 327.00 | 5.1% |
| For each additional 12 months (or part thereof). | D/D | 121.00 | 127.00 | 5.0% |
| Administration fee for removal of unauthorised signage. | D/D | 96.00 | 100.00 | 4.2% |
| Each further sign: | D/D | 13.00 | 14.00 | 7.7% |
| Small | D/D | 25.00 | 26.00 | 4.0% |
| Large | D/D | | | |
| Dangerous Buildings and Demolition Notices | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| Dangerous Buildings | D/D | POA | POA | N/A |
| Demolition Notices | D/D | 204.00 | 214.00 | 4.9% |

| Parking Services | | | | |
|--|--------------------------|----------------------|----------------------|-----------------|
| Parking Permits | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| Annual Residents Parking Permit | D/D | 32.50 | 34.00 | 4.6% |
| Annual Visitor Permit | D/D | 32.50 | 34.00 | 4.6% |
| Visitor Cards – one day use (Gorse Hill) | D/D | 4.00 | 4.00 | 0.0% |
| Visitor Books – 25 cards per book | D/D | 9.50 | 10.00 | 5.3% |
| Administration Fee | D/D | 6.00 | 6.00 | 0.0% |
| Annual Business Permit | D/D | 100.00 | 105.00 | 5.0% |

| Town Centre Display Area | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---------------------------------|--------------------------|----------------------|----------------------|-----------------|
| Daily charge | D/D | 55.00 | 57.50 | 4.5% |

| Trafford Park Match Day Parking | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| The Village, Trafford Park Match Day parking charge (per event) | D/D | 4.00 | 4.00 | 0.0% |

| Pay and Display | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|-----------------------------|--------------------------|----------------------|----------------------|-----------------|
| Off Street | | | | |
| Regent Road up to 1 hour | V D/D | 0.10 | 0.20 | 100.0% |
| Regent Road up to 2 hours | V D/D | 0.30 | 0.60 | 100.0% |
| Regent Road up to 3 hours | V D/D | 0.70 | 1.00 | 42.9% |
| Regent Road up to 4 hours | V D/D | 2.00 | 2.00 | 0.0% |
| Regent Road over 4 hours | V D/D | 6.00 | 6.00 | 0.0% |
| Oakfield Road up to 1 hour | V D/D | 0.10 | 0.20 | 100.0% |
| Oakfield Road up to 2 hours | V D/D | 0.30 | 0.60 | 100.0% |
| Oakfield Road up to 3 hours | V D/D | 0.70 | 1.00 | 42.9% |
| Oakfield Road up to 4 hours | V D/D | 2.00 | 2.00 | 0.0% |
| Oakfield Road over 4 hours | V D/D | 3.00 | 3.00 | 0.0% |
| Victoria Road up to 1 hour | V D/D | 0.10 | 0.20 | 100.0% |
| Victoria Road up to 2 hours | V D/D | 0.30 | 0.60 | 100.0% |
| Victoria Road up to 3 hours | V D/D | 0.70 | 1.00 | 42.9% |
| Victoria Road up to 4 hours | V D/D | 2.00 | 2.00 | 0.0% |
| Victoria Road over 4 hours | V D/D | 3.00 | 3.00 | 0.0% |
| Cecil Road up to 1 hour | V D/D | 0.10 | 0.20 | 100.0% |
| Cecil Road up to 2 hours | V D/D | 0.30 | 0.60 | 100.0% |
| Cecil Road up to 3 hours | V D/D | 0.70 | 1.00 | 42.9% |
| Cecil Road up to 4 hours | V D/D | 2.00 | 2.00 | 0.0% |
| Cecil Road over 4 hours | V D/D | 3.00 | 3.00 | 0.0% |
| Oaklands Drive up to 1 hour | V D/D | 0.10 | 0.20 | 100.0% |
| Oaklands Drive up to 2 hour | V D/D | 0.30 | 0.60 | 100.0% |
| Oaklands Drive up to 3 hour | V D/D | 0.70 | 1.00 | 42.9% |
| Oaklands Drive up to 4 hour | V D/D | 2.00 | 2.00 | 0.0% |
| Oaklands Drive over 4 hour | V D/D | 3.00 | 3.00 | 0.0% |
| Brown St up to 1 hour | V D/D | 0.10 | 0.20 | 100.0% |
| Brown St up to 2 hour | V D/D | 0.30 | 0.60 | 100.0% |
| Brown St up to 3 hour | V D/D | 0.70 | 1.00 | 42.9% |
| Brown St up to 4 hour | V D/D | 2.00 | 2.00 | 0.0% |
| Brown St over 4 hour | V D/D | 3.00 | 3.00 | 0.0% |

On Street

2015/16

| Location | 1 hour | 2 hours | 3 hours | 4 hours | All day |
|-----------------------|---------------|----------------|----------------|----------------|----------------|
| ALTRINCHAM | | | | | |
| Stamford street (ss) | £0.20 | £0.60 | | | |
| Springfield road (ss) | £0.20 | £0.60 | | | |
| Victoria street (ss) | £0.20 | £0.60 | | | |
| Market street (ss) | £0.20 | £0.60 | | | |
| Regent road (ss) | £0.20 | £0.60 | | | |
| New street (ss) | £0.20 | £0.60 | | | |
| The Downs (ss) | £0.20 | £0.60 | | | |
| Lloyd street (ss) | £0.20 | £0.60 | | | |
| Railway street (ss) | £0.20 | £0.60 | | | |
| Kingsway (ss) | £0.20 | £0.60 | | | |
| Oakfield street (ss) | £0.20 | £0.60 | | | |
| Oxford road (ss) | £0.20 | £0.60 | | | |
| Barrington road (ss) | £0.20 | £0.60 | | | |
| Burlington road (ls) | £0.20 | £0.60 | £1.00 | | £2.00 |
| Gaskell road (ls) | £0.20 | £0.60 | £1.00 | | £2.00 |

| Location | | | 1 hour | 2 hours | 3 hours | 4 hours | All day |
|-------------------------------|--|--|--------|---------|----------------------------|---------|---------|
| Grosvenor road (nr 2+11) (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Grosvenor road (Bridge) (ls) | | | £0.20 | £0.60 | £1.00 | | £2.00 |
| Hazel road (ls) | | | £0.20 | £0.60 | £1.00 | | £2.00 |
| Mill street (ls) | | | £0.20 | £0.60 | £1.00 | | £2.00 |
| Sandiway road (ls) | | | £0.20 | £0.60 | £1.00 | | £2.00 |
| Sandiway place (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| SALE | | | | | | | |
| Broad road (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Northenden road (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Hope road (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Ashton lane (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Harley road (ls) | | | £0.20 | £0.60 | £1.00 | £2.00 | £2.00 |
| Symons road (ls) | | | £0.20 | £0.60 | £1.00 | £2.00 | £2.00 |
| Linley road (ls) | | | £0.20 | £0.60 | £1.00 | £2.00 | £2.00 |
| Sefton road (ls) | | | £0.20 | £0.60 | £1.00 | £2.00 | £2.00 |
| Ashfield road (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Leicester road (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Claremont road (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Claremont rd (nr School) (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| Brighton grove (ss) | | | £0.20 | £0.60 | (max stay 2hrs-no return 1 | | |
| STRETTFORD | | | | | | | |
| Chorley street (ls) | | | £0.20 | £0.60 | £1.00 | £2.00 | £2.00 |
| Warwick road (ls) | | | £0.20 | £0.60 | £1.00 | £2.00 | £2.00 |
| Brian Statham Way (ls) | | | £0.20 | £0.60 | £1.00 | £2.00 | £2.00 |

Parking Dispensations and Suspensions

Operation of decriminalised parking enforcement gives provision for the Council to allow a named vehicle to park for a defined time in a parking place where the operation of the parking place has been suspended or where the parking place is in a restricted area.

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|---------------|---|--------------|----------|
| Dispensation – per vehicle, per day, e.g. House Removal, Builders (for long term work, price to be agreed upon application). | D/D | 11.00 | 11.50 | 4.5% |
| Dispensation – per vehicle for one month (builders etc). | D/D | 105.00 | 110.00 | 4.8% |
| Dispensation – per vehicle for two months (builders etc) | D/D | 160.00 | 170.00 | 6.3% |
| Dispensation – per vehicle for three months (builders etc). | D/D | 210.00 | 220.00 | 4.8% |
| Suspensions | D/D | 22.00 | 23.00 | 4.5% |
| Multi-bay suspensions to be agreed upon application. Dependent on location. | | negotiated on application with reference to daily parking charges | | |
| Cones charge – refundable charge for each cone - charge to be negotiated on application. | D/D | 11.00 | 11.50 | 4.5% |

Greenspace

| Allotments | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Standard Plots – 250 metres square – per annum | D/D | 78.00 | 104.00 | 33.3% |
| Concessionary charge – first plot | D/D | 39.00 | 52.00 | 33.3% |
| Concessionary – additional plots | D/D | 78.00 | 104.00 | 33.3% |
| | | 2016/17 £ | | |
| N.B. Allotment fees set a year ahead in line with legislation. | | | | |
| Standard Plots – 250 metres square – per annum | D/D | 104.00 | | 0.0% |
| Concessionary charge – first plot | D/D | 52.00 | | 0.0% |
| Concessionary – additional plots | D/D | 104.00 | | 0.0% |

| Park Games | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|-------------------------------------|--------------------------|----------------------|----------------------|-----------------|
| <u>Tennis</u> | | | | |
| Tennis free of charge in all parks. | D/D | 0.00 | 0.00 | 0.0% |
| <u>Pitch and Putt</u> | | | | |
| Adult 18 hole | V D/D | 3.70 | 3.90 | 5.4% |
| Junior/Leisure pass | D/D | 1.90 | 2.00 | 5.3% |
| Schools | D/D | 1.00 | 1.00 | 0.0% |

| Fishing (King George V Pool) | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| This facility is managed by Friends of King George V Pool who will collect and retain income for development projects. | | | | |
| Day ticket to 5.00 p.m. – Adult | D/D | 2.00 | 2.00 | 0.0% |
| Day Ticket to 5.00 p.m. - Junior/Leisure Pass | D/D | 1.00 | 1.00 | 0.0% |
| Night fishing permit – Adult | D/D | 30.00 | 30.00 | 0.0% |

| Special Events | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Filming in Parks - price dependent on size of company and length of stay. | V D/D | POA | POA | N/A |
| Filming in Parks (parking) - price dependent on size of company and length of stay. | V D/D | POA | POA | N/A |

| Cemeteries & Crematorium | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------------------------|----------------------|----------------------|-----------------|--|--------------------------|----------------------|----------------------|-----------------|----------------------------------|--|--|--|--|------------------------------------|-------|------|------|-----|--------------------------|-------|--------|--------|------|---|--|--|--|--|--|-------|----------|----------|------|--------------|-------|--------|--------|------|--|-----|--------|--------|------|------------------------------|--|--|--|--|--------------------------------------|-----|--------|--------|------|----------------------------------|-----|--------|--------|------|--------------------------------------|-----|-------|-------|------|----------------------------------|-----|--------|--------|------|
| A) Cemeteries | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Exclusive right of burial in an earthen grave</u> <i>Subject to availability at individual Cemeteries</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exclusive Right Fee | V D/D | 1,505.00 | 1,585.00 | 5.3% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resident Fee | V D/D | 760.00 | 800.00 | 5.3% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Exclusive right of burial of cremated remains</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exclusive right of burial of cremated remains | V D/D | 760.00 | 800.00 | 5.3% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resident Fee | V D/D | 415.00 | 440.00 | 6.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Interment Fees</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| At all cemeteries including Dunham Lawn | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| To depth of up to 3 metres - 17 years or over | V D/D | 1,285.00 | 1,350.00 | 5.1% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Child/Junior (Up to 5 years of Age) | V D/D | 70.00 | 75.00 | 7.1% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Child/Junior (5 to 16 years of Age) | V D/D | 170.00 | 180.00 | 5.9% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Interment of cremated remains in grave | V D/D | 230.00 | 245.00 | 6.5% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Loose interment of cremated remains | V D/D | 85.00 | 90.00 | 5.9% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Interment of Body Parts | V D/D | 85.00 | 90.00 | 5.9% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Extra width on grave | V D/D | 150.00 | 160.00 | 6.7% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Widening grave | V D/D | 125.00 | 130.00 | 4.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Test dig grave to check size | V D/D | 85.00 | 90.00 | 5.9% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Resident Fee</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| To depth of up to 3 metres - 17 years or over | V D/D | 815.00 | 860.00 | 5.5% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Child/Junior up to 16yrs of age | V D/D | Free | Free | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Interment of cremated remains in grave in casket | V D/D | 200.00 | 210.00 | 5.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Loose interment of cremated remains | V D/D | 70.00 | 75.00 | 7.1% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Interment of Body Parts | V D/D | 85.00 | 90.00 | 5.9% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| N.B. For multiple interments at the same time, in the same grave, the first interment shall be at the full rate. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Each other interment (including cremated remains) 50% fee reduction of full rate. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th></th> <th>VAT (V) /Code</th> <th>2014/15 £</th> <th>2015/16 £</th> <th>% change</th> </tr> </thead> <tbody> <tr> <td colspan="5"><u>Interment of Public Grave</u></td> </tr> <tr> <td>Child/Junior up to 17 years of age</td> <td>V D/D</td> <td>Free</td> <td>Free</td> <td>N/A</td> </tr> <tr> <td>Persons 18 years or over</td> <td>V D/D</td> <td>815.00</td> <td>860.00</td> <td>5.5%</td> </tr> <tr> <td colspan="5"><u>Exclusive right of Burial in Cremated Remains Vault 30 yrs</u></td> </tr> <tr> <td>Exclusive right of Burial in Cremated Remains Vault 30 yrs</td> <td>V D/D</td> <td>1,050.00</td> <td>1,095.00</td> <td>4.3%</td> </tr> <tr> <td>Resident Fee</td> <td>V D/D</td> <td>630.00</td> <td>660.00</td> <td>4.8%</td> </tr> <tr> <td>Memorial for Cremated Remains Vault including 1st inscription.</td> <td>D/D</td> <td>500.00</td> <td>525.00</td> <td>5.0%</td> </tr> <tr> <td colspan="5"><u>Maintenance of Graves</u></td> </tr> <tr> <td>Full Grave Planting where applicable</td> <td>D/D</td> <td>120.00</td> <td>125.00</td> <td>4.2%</td> </tr> <tr> <td>Full Grave Planting - five years</td> <td>D/D</td> <td>555.00</td> <td>585.00</td> <td>5.4%</td> </tr> <tr> <td>Half Grave Planting where applicable</td> <td>D/D</td> <td>65.00</td> <td>70.00</td> <td>7.7%</td> </tr> <tr> <td>Half Grave Planting – five years</td> <td>D/D</td> <td>285.00</td> <td>300.00</td> <td>5.3%</td> </tr> </tbody> </table> | | | | | | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change | <u>Interment of Public Grave</u> | | | | | Child/Junior up to 17 years of age | V D/D | Free | Free | N/A | Persons 18 years or over | V D/D | 815.00 | 860.00 | 5.5% | <u>Exclusive right of Burial in Cremated Remains Vault 30 yrs</u> | | | | | Exclusive right of Burial in Cremated Remains Vault 30 yrs | V D/D | 1,050.00 | 1,095.00 | 4.3% | Resident Fee | V D/D | 630.00 | 660.00 | 4.8% | Memorial for Cremated Remains Vault including 1st inscription. | D/D | 500.00 | 525.00 | 5.0% | <u>Maintenance of Graves</u> | | | | | Full Grave Planting where applicable | D/D | 120.00 | 125.00 | 4.2% | Full Grave Planting - five years | D/D | 555.00 | 585.00 | 5.4% | Half Grave Planting where applicable | D/D | 65.00 | 70.00 | 7.7% | Half Grave Planting – five years | D/D | 285.00 | 300.00 | 5.3% |
| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Interment of Public Grave</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Child/Junior up to 17 years of age | V D/D | Free | Free | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Persons 18 years or over | V D/D | 815.00 | 860.00 | 5.5% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Exclusive right of Burial in Cremated Remains Vault 30 yrs</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exclusive right of Burial in Cremated Remains Vault 30 yrs | V D/D | 1,050.00 | 1,095.00 | 4.3% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resident Fee | V D/D | 630.00 | 660.00 | 4.8% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Memorial for Cremated Remains Vault including 1st inscription. | D/D | 500.00 | 525.00 | 5.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Maintenance of Graves</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Grave Planting where applicable | D/D | 120.00 | 125.00 | 4.2% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Grave Planting - five years | D/D | 555.00 | 585.00 | 5.4% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Half Grave Planting where applicable | D/D | 65.00 | 70.00 | 7.7% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Half Grave Planting – five years | D/D | 285.00 | 300.00 | 5.3% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Cemeteries & Crematorium cont. | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| <u>Headstones and Inscriptions</u> | | | | |
| To erect a Headstone | D/D | 130.00 | 135.00 | 3.8% |
| Subsequent Inscription Fee | V D/D | 60.00 | 65.00 | 8.3% |
| Concrete Foundations | D/D | 120.00 | 125.00 | 4.2% |
| <u>Miscellaneous (All Cemeteries)</u> | | | | |
| Transfer of Burial Rights | D/D | 50.00 | 55.00 | 10.0% |
| Transfer of Burial Rights – to non resident (incs. transfer & out of district extra charge). | D/D | 747.00 | 800.00 | 7.1% |
| <u>Hire of Chapel – Hale only.</u> | V D/D | 140.00 | 150.00 | 7.1% |
| Grave Search – per name | D/D | 18.00 | 20.00 | 11.1% |
| Grave Marker | D/D | 60.00 | 65.00 | 8.3% |

| B) Crematorium | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Dunham Massey, Altrincham | | | | |
| Crematorium of persons 18 years or over | D/D | 530.00 | 558.00 | 5.3% |
| Child/Junior (Up to 17 years of Age) | D/D | Free | Free | N/A |
| Medical Referee's Services | M/M | 25.00 | 26.00 | 4.0% |
| Cremation of Body Parts | D/D | 85.00 | 90.00 | 5.9% |
| Interment of cremated remains (to Witness or from other Crematoria). | D/D | 70.00 | 75.00 | 7.1% |
| Wooden Caskets | V D/D | 85.00 | 90.00 | 5.9% |
| Crematoria Chapel | V D/D | 220.00 | 230.00 | 4.5% |
| Storage of Cremated Remains – per month (1st month free of charge). | D/D | 21.00 | 22.00 | 4.8% |
| Environmental Surcharge | D/D | 55.00 | 55.00 | 0.0% |

| C) Memorials | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---------------------------------------|--------------------------|----------------------|----------------------|-----------------|
| Memorial Plaques – (Dunham Lawn Only) | V D/D | 135.00 | 145.00 | 7.4% |
| <u>Entries in Book of Remembrance</u> | | | | |
| 2 lines | V D/D | 95.00 | 100.00 | 5.3% |
| 5 lines | V D/D | 140.00 | 150.00 | 7.1% |
| 8 lines | V D/D | 195.00 | 205.00 | 5.1% |
| Emblem | V D/D | 105.00 | 110.00 | 4.8% |
| <u>Book of Remembrance Cards</u> | | | | |
| 2 lines | V D/D | 53.00 | 55.00 | 3.8% |
| 5 lines | V D/D | 68.00 | 72.00 | 5.9% |
| 8 lines | V D/D | 95.00 | 100.00 | 5.3% |
| Emblem | V D/D | 105.00 | 110.00 | 4.8% |
| <u>Miniature Books of Remembrance</u> | | | | |
| 2 lines | V D/D | 85.00 | 90.00 | 5.9% |
| 5 lines | V D/D | 135.00 | 140.00 | 3.7% |
| 8 lines | V D/D | 175.00 | 185.00 | 5.7% |
| Emblem | V D/D | 105.00 | 110.00 | 4.8% |

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|------------------|--------------|--------------|----------|
| <u>Vase Block Tablet</u> | | | | |
| First ten years placement/maintenance | D/D | 610.00 | 640.00 | 4.9% |
| Subsequent ten years maintenance | D/D | 350.00 | 370.00 | 5.7% |
| Replacement plaque | D/D | 240.00 | 250.00 | 4.2% |
| <u>Vase With Subterranean Chamber</u> | | | | |
| Subsequent twenty years maintenance | D/D | 495.00 | 520.00 | 5.1% |
| Replacement plaque | D/D | 265.00 | 280.00 | 5.7% |
| <u>Memorial Roses</u> | | | | |
| Bush Rose - five years placement and maintenance | D/D | 210.00 | 220.00 | 4.8% |
| Standard Rose – five years placement and maintenance | D/D | 290.00 | 305.00 | 5.2% |
| Additional Plaque | D/D | 47.00 | 50.00 | 6.4% |
| Renewal of Rose Bush | D/D | 140.00 | 150.00 | 7.1% |
| Renewal of Standard Rose | D/D | 180.00 | 190.00 | 5.6% |
| <u>Niche Wall</u> | | | | |
| Niche - ten years placement including plaque and maintenance | D/D | 660.00 | 690.00 | 4.5% |
| Subsequent ten years maintenance | D/D | 335.00 | 350.00 | 4.5% |
| Second placement & Replacement plaque | D/D | 265.00 | 280.00 | 5.7% |
| Replacement plaque | D/D | 240.00 | 250.00 | 4.2% |
| Gilded design on niche | D/D | 58.00 | 60.00 | 3.4% |
| <u>Leather Panel Scheme</u> | | | | |
| Panel - five years placement including plaque and maintenance | D/D | 145.00 | 150.00 | 3.4% |
| Panel - ten years placement including plaque and maintenance | D/D | 220.00 | 230.00 | 4.5% |
| Renewal for five years | D/D | 105.00 | 110.00 | 4.8% |
| Renewal for ten years | D/D | 120.00 | 125.00 | 4.2% |
| <u>CABINET</u> | | | | |
| Urns (Metal) | D/D | 175.00 | 185.00 | 5.7% |
| Urn (Bio-degradable) | D/D | 125.00 | 130.00 | 4.0% |
| Keepsakes (Metal) | D/D | 48.00 | 50.00 | 4.2% |
| Keepsakes (Porcelaine) | D/D | 95.00 | 100.00 | 5.3% |
| Urns and Keepsakes (Metal) together | D/D | 215.00 | 225.00 | 4.7% |
| Baby wooden casket | D/D | 58.00 | 60.00 | 3.4% |
| Baby Strewing Tube (Teddy) | D/D | 23.00 | 24.00 | 4.3% |
| Alabaster Pot | D/D | 100.00 | 105.00 | 5.0% |
| Necklace with Heart/Bow/Teardrop | D/D | 95.00 | 100.00 | 5.3% |
| Keepsake Bracelet with Heart/Flask | D/D | 105.00 | 110.00 | 4.8% |
| Ribbon/Teardrop/Flask | D/D | 58.00 | 60.00 | 3.4% |
| <u>Memorial Tableture Scheme</u> | | | | |
| Tablet - Small - 5 years placement/maintenance | D/D | 300.00 | 315.00 | 5.0% |
| Tablet - Small - 10 years placement/maintenance | D/D | 395.00 | 415.00 | 5.1% |
| Tablet - Large - 5 years placement/maintenance | D/D | 370.00 | 390.00 | 5.4% |
| Tablet - Large - 10 years placement/maintenance | D/D | 445.00 | 470.00 | 5.6% |
| <u>Grave Lease Renewal</u> | | | | |
| 5 year period | D/D | 55.00 | 55.00 | 0.0% |
| 10 year period | D/D | 100.00 | 100.00 | 0.0% |

Environment

| Waste Management | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|------------------|--------------|--------------|----------|
| Waste Charges shown are NOW exclusive of VAT unless stated otherwise | | | | |
| <u>Waste Sack Purchases</u> | | | | |
| Commercial Waste blue Sacks (per 100) | D/D | 255.63 | 255.63 | 0.0% |
| Purchase of general waste sacks (internal only) per 200 | V D/D | 20.30 | 20.30 | 0.0% |
| <u>Contracted Commercial Services</u> | | | | |
| <u>Commercial Wheeled Bins (Emptying & Disposal)</u> | | | | |
| 240 litre wheeled bin, per container per annum (52 emptying) | D/D | 342.77 | 342.77 | 0.0% |
| 360 litre wheeled bin, per container per annum (52 emptying) | D/D | 397.46 | 397.46 | 0.0% |
| <u>Commercial Bulk Containers (Emptying & Disposal)</u> | | | | |
| 660 litre Eurobin per container per annum (52 emptyings) | D/D | 499.80 | 499.80 | 0.0% |
| 770 litre Eurobin per container per annum (52 emptyings) | D/D | 585.92 | 585.92 | 0.0% |
| 1,100 litre Eurobin per container per annum (52 emptyings) | D/D | 712.55 | 712.55 | 0.0% |
| <u>Commercial Bulk Containers (Hire)</u> | | | | |
| 660 litre Eurobin per container per annum | D/D | 165.47 | 165.47 | 0.0% |
| 770 litre Eurobin per container per annum | D/D | 165.47 | 165.47 | 0.0% |
| 1,100 litre Eurobin per container per annum | D/D | 165.47 | 165.47 | 0.0% |
| <u>Contracted Household Waste Collections (CWR) collection charges plus 15% (Education estab, Nursing/Rest Homes, Charities)</u> | | | | |
| Charge is discretionary and may be amended in line with changes in controlled waste regulations | | | | |
| 240 litre wheeled bin, per container per annum (52 emptying) | D/D | 176.41 | 176.41 | 0.0% |
| 360 litre wheeled bin, per container per annum (52 emptying) | D/D | 176.41 | 176.41 | 0.0% |
| 660 litre Eurobin per container per annum (52 emptyings) | D/D | 210.37 | 210.37 | 0.0% |
| 770 litre Eurobin per container per annum (52 emptyings) | D/D | 210.37 | 210.37 | 0.0% |
| 1,100 litre Eurobin per container per annum (52 emptyings) | D/D | 210.37 | 210.37 | 0.0% |
| <u>Cancelled contract reinstatement charge</u> | | | | |
| | D/D | 66.15 | 66.15 | 0.0% |
| <u>Additional 'One Off' Commercial Collection (All Containers)</u> | | | | |
| | D/D | 24.10 | 24.10 | 0.0% |
| <u>Bulky Item Collection</u> | | | | |
| Removal of Commercial Bulky items (hourly charge) | D/D | 80.15 | 84.15 | 5.0% |
| Removal of Commercial Fridges/Freezers/WEEE per unit | D/D | 115.46 | 121.23 | 5.0% |
| Removal of Domestic Bulky Household Items (per 5 items) | D/D | 28.00 | 29.00 | 3.6% |
| <u>Domestic Container Purchase (Individual Properties)</u> | | | | |
| Purchase of Domestic Recycling and Waste Container New Builds. | D/D | 85.56 | 90.00 | 5.2% |
| <u>Domestic Containers Purchase for Developers - per Container. (INCLUSIVE of VAT)</u> | | | | |
| Purchase of Domestic Waste & recycling Euro Containers (flats) - set of 3 | V D/D | 803.02 | 843.17 | 5.0% |
| Purchase of Domestic Waste & recycling Wheeled Bins 360 (flats). | V D/D | 62.60 | 65.73 | 5.0% |
| <u>Delivery and Administration for Replacement Bins</u> | | | | |
| Delivery and administration charge for replacement grey bin | V D/D | 25.00 | 25.00 | 0.0% |
| Delivery and administration charge for replacement grey bin for householders receiving Council Tax Benefit, (excluding Single Persons Reductions) or Housing Benefit | V D/D | 10.00 | 10.00 | 0.0% |

Environmental Health

| A) Licences | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Health & Safety | | | | |
| Tattooing, Cosmetic Piercing, Ear Piercing, Semi-permanent skin-colouring, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Premises. | D/D | 176.00 | 185.00 | 5.1% |
| Tattooing, Ear Piercing, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Person. | D/D | 60.00 | 63.00 | 5.0% |
| Statement of Facts | D/D | 107.00 | 112.00 | 4.7% |
| Animal Welfare | | | | |
| Pet Animals Act 1951 - Renewal | D/D | 120.00 | 126.00 | 5.0% |
| Pet Animals Act 1951 - New Application | D/D | 173.00 | 182.00 | 5.2% |
| Breeding of Dogs Act 1973 - Renewal | D/D | 120.00 | 126.00 | 5.0% |
| Breeding of Dogs Act 1973 - New Application | D/D | 173.00 | 182.00 | 5.2% |
| Animal Boarding Establishments Act 1963 - New Application | D/D | 173.00 | 182.00 | 5.2% |
| Animal Boarding Establishments Act 1963 - Renewal | D/D | 120.00 | 126.00 | 5.0% |
| Animal Boarding Establishments Act 1963 - Renewal (Home boarding) | D/D | 60.00 | 63.00 | 5.0% |
| Animal Boarding Establishments Act 1963 -New (Home boarding) | D/D | 173.00 | 182.00 | 5.2% |
| Riding Establishments Act 1964 & 1971 - Renewal | D/D | 206.00 | 216.00 | 4.9% |
| Riding Establishments Act 1964 & 1971 - New Application | D/D | 247.00 | 259.00 | 4.9% |
| Dangerous Wild Animals Act 1976 - Renewal | D/D | 120.00 | 126.00 | 5.0% |
| Dangerous Wild Animals Act 1976 - New Application | D/D | 173.00 | 182.00 | 5.2% |
| Performing Animals (Regulation) Act 1925 | D/D | 173.00 | 182.00 | 5.2% |
| Zoo Licence - Renewal | D/D | 289.00 | 303.00 | 4.8% |
| Zoo Licence - New Application | D/D | 501.00 | 526.00 | 5.0% |
| Vet's fees at cost plus 15% administration plus VAT | V D/D | | | |
| New application fees reflects additional work, time and visits required for licensing a new premises. The new application fee will also apply to any relocation of premises or change of licensee. | | | | |
| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| Food Export Certificate | D/D | 137.00 | 144.00 | 5.1% |
| Food Surrender Certificate | D/D | 66.00 | 69.00 | 4.5% |
| Certificate of Free Sale | D/D | 69.00 | 72.00 | 4.3% |

| B) Environmental Protection | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Environmental Protection fees are set nationally by DEFRA and are announced annually in March. At the time of publication, the 2015/16 fees are at consultation stage and are therefore subject to change. | | | | |
| Authorised Processes - Application Fees | | | | |
| Standard part B | M/M | 1,579.00 | 1,579.00 | 0.0% |
| Part B - Reduced Activities | M/M | 148.00 | 148.00 | 0.0% |
| Annual Subsistence Fees | | | | |
| Standard Part B | | | | |
| - Low Risk | M/M | 739.00 | 739.00 | 0.0% |
| - Medium Risk | M/M | 1,111.00 | 1,111.00 | 0.0% |
| - High Risk | M/M | 1,672.00 | 1,672.00 | 0.0% |
| Part B - Reduced Activities | | | | |
| - Medium Risk | M/M | 151.00 | 151.00 | 0.0% |
| Vehicle Refinishers | | | | |
| - Low Risk | M/M | 218.00 | 218.00 | 0.0% |
| - Medium Risk | M/M | 349.00 | 349.00 | 0.0% |
| - High Risk | M/M | 524.00 | 524.00 | 0.0% |
| Mobile Screening and Crushing Plant | | | | |
| - Low Risk | M/M | 618.00 | 618.00 | 0.0% |
| Environmental Searches | | | | |
| Basic environmental search (250m radius) | V M/D | 73.50 | 77.00 | 4.8% |
| Extended basic environmental search (250-500m radius) | M/D | 110.25 | 115.75 | 5.0% |
| Detailed environmental search | M/D | 134.40 | 141.10 | 5.0% |

| C) Housing Standards | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|---------------------------------|---------------------------------|-----------------|
| Housing Inspection | | | | |
| Immigration Inspections | V D/D | 125.58 | 131.86 | 5.0% |
| Other Inspections | V D/D | 113.66 | 119.35 | 5.0% |
| Notices & Works in Default | | | | |
| Service of Statutory Notice under Housing Act | D/D | 315.00 | 330.75 | 5.0% |
| Administration charge for works in default | M/D | Officers' hourly rate X 2 | Officers' hourly rate X 2 | |
| Landlord Accreditation | D/D | 78.75 | 82.69 | 5.0% |
| HMO Licensing (Housing Act 2004 part 2) | | | | |
| Per habitable room fee. | M/D | 55.34 | 58.10 | 5.0% |
| Initial application (plus fee per habitable room). | M/D | 612.36 | 642.98 | 5.0% |
| Subsequent application (plus fee per habitable room). | M/D | 568.89 | 597.33 | 5.0% |
| Additional application fee after wrongly claimed exemption under Building Regulations. | M/D | 77.49 | 81.36 | 5.0% |
| Notification of inadequate application. | M/D | 54.02 | 56.72 | 5.0% |
| Resubmission of application following refusal of licence. | M/D | 558.55 | 586.47 | 5.0% |
| Verification of satisfactory management arrangements. | M/D | 74.76 | 78.50 | 5.0% |
| Application to vary licence or licence conditions. | M/D | 79.59 | 83.57 | 5.0% |
| Renewal Fee for pass-ported HMO's with early re-applications (plus fee per habitable room). | M/D | 284.55 | 298.78 | 5.0% |

| D) Pest Control | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Dwelling Houses | | | | |
| - Wasps & Bees (Single or first nest below gutter level) | V D/D | 58.00 | 58.00 | 0.0% |
| - Wasps & Bees (Single or first nest above gutter level) | V D/D | 79.00 | 79.00 | 0.0% |
| - Wasps & Bees (Second or subsequent nests treated at same time) | V D/D | 31.00 | 33.00 | 6.5% |
| - Ants | V D/D | 58.00 | 60.00 | 3.4% |
| - Mice (3 visits) | V D/D | 63.00 | 66.00 | 4.8% |
| - Grey Squirrels (3 visits) | V D/D | 100.00 | 105.00 | 5.0% |
| - Fleas | V D/D | 79.00 | 83.00 | 5.1% |
| - Fleas (respray within 14 days) | V D/D | 26.00 | 27.00 | 3.8% |
| - Cockroaches | V D/D | 79.00 | 83.00 | 5.1% |
| - Bedbugs (2 visits) | V D/D | 158.00 | 166.00 | 5.1% |
| - Rats (3 visits) | V D/D | 53.00 | 56.00 | 5.7% |
| - Call out charge and missed appointments (all customers, all pests) | V D/D | 26.00 | 27.00 | 3.8% |
| - Pestport Scheme (3 visits - no discount for benefit recipients) | V D/D | 47.00 | 49.00 | 4.3% |
| All other pests and insects in dwelling houses will be charged at an hourly rate of £56.00. The time charged would be a minimum of one hour for each visit and time in excess of one hour will be charged in rounded up thirty-minute periods. | V D/D | 53.00 per hour | 56.00 per hour | 6.0% |
| | | | | |
| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| Work at trade, commercial and local government premises will be charged at an hourly rate of £84.00 for the first visit, subsequent visits will be charged at £63.00 (assuming visit completed within 45 minutes) | V D/D | 84.00 per hour | 84.00 per hour | 0.0% |

| E) Works in Default | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|------------------------------------|------------------------------------|-----------------|
| Administration charge for works in default | D/D | Officers' hourly rate X 1.34 | Officers' hourly rate X 1.34 | 0.0% |

| F) Stray Dogs | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Stray Dogs Charge [Note: This charge applies when a stray dog has been seized by the Dog Warden is then collected by the owner from Manchester Dogs Home. Where a dog is returned directly to the owner by Animal Wardens (the contracted dog warden service) a fee of £77.00 is collected by them. Additional kenneling charges may also be applied by Manchester Dogs Home and Animal Wardens.] | M/D | 108.56 | 109.79 | 1.1% |

Licensing

Licence Application Fees

These fees are subject to a 'reasonableness' test and the authority must advertise certain fees for Hackney Carriage and Private Hire Vehicle Licensing with an objection period in operation for any challenge to an increase.

| 1. Taxis – Private Hire & Hackney | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Taxi Licences – Vehicles & Drivers | | | | |
| Hackney Vehicle Licence (Grant) | D/D | 236.00 | 248.00 | 5.1% |
| Hackney Vehicle Licence (Renewal) * | D/D | 236.00 | 342.00 | 44.9% |
| Private Hire Vehicle Licence | D/D | 236.00 | 248.00 | 5.1% |
| Initial Grant of Hackney Carriage/Private Hire Driver | D/D | 128.00 | 134.50 | 5.1% |
| Renewal (Hackney Carriage Driver)* | D/D | 81.00 | 116.00 | 43.2% |
| Renewal (Private Hire Driver) | D/D | 81.00 | 85.00 | 4.9% |
| * Includes charge to cover the cost of unmet demand survey | | | | |
| Vehicle Tests | | | | |
| Test Fee S.68 | D/D | 71.00 | 75.00 | 5.6% |
| Retest Fee | D/D | 39.00 | 50.00 | 28.2% |
| Partial Retest Fee | D/D | N/A | 25.00 | N/A |
| Penalty – arriving late for vehicle test | D/D | 26.50 | 28.00 | 5.7% |
| Accident damage check | D/D | N/A | 25.00 | N/A |
| Meter Test | D/D | 12.50 | 14.00 | 12.0% |
| Tint test (to check compliance with tinted glass policy) | D/D | 12.50 | 13.20 | 5.6% |
| Exceptional Vehicle Condition Test | D/D | 12.50 | 25.00 | 100.0% |
| Drivers Tests | | | | |
| English Language Assessment | D/D | 35.00 | 40.00 | 14.3% |
| Taxi Driver Training & Test | D/D | 118.00 | 124.00 | 5.1% |
| Knowledge Test (re-take) | D/D | 32.00 | 34.00 | 6.3% |
| Knowledge Test (one section re-take) | D/D | 11.00 | 11.50 | 4.5% |
| Taxi Operators Licence | | | | |
| 1 vehicle | D/D | 181.00 | 190.00 | 5.0% |
| Additional vehicle 2-5 | D/D | 181.00 | 190.00 | 5.0% |
| Plus per extra vehicle | D/D | 29.50 | 31.00 | 5.1% |
| 6-10 vehicles | D/D | 351.00 | 368.50 | 5.0% |
| 11 -29 vehicles | D/D | 474.00 | 498.00 | 5.1% |
| 30+ vehicles | D/D | 623.00 | 654.00 | 5.0% |
| Other Charges | | | | |
| Duplicate Licence | D/D | 14.00 | 15.00 | 7.1% |
| Duplicate Plate | D/D | 24.50 | 26.00 | 6.1% |
| Duplicate Badge | D/D | 4.10 | 4.30 | 4.9% |
| Criminal Records Bureau Enhanced Check - Set by CRB | M/M | 44.00 | 44.00 | 0.0% |
| DVLA Mandate | D/D | 12.50 | 13.00 | 4.0% |
| Roof Signs | D/D | 63.00 | 63.00 | 0.0% |
| Change of Vehicle | D/D | 38.50 | 41.00 | 6.5% |
| Owner Transfer of Vehicle | D/D | 14.00 | 15.00 | 7.1% |
| 2. Liquor & Entertainment Licensing | | | | |
| Personal Licences | M/M | 37.00 | 37.00 | 0.0% |
| Premises Licences | | | | |
| Band A | M/D * | 70.00 | 70.00 | 0.0% |
| Band B | M/D * | 180.00 | 180.00 | 0.0% |
| Band C | M/D * | 295.00 | 295.00 | 0.0% |
| Band D | M/D * | 320.00 | 320.00 | 0.0% |
| Band E | M/D * | 350.00 | 350.00 | 0.0% |
| Temporary Event Notices (Approx) | M/D * | 21.00 | 21.00 | 0.0% |
| Change of Designated Premises Supervisor (Approx) | M/D * | 23.00 | 23.00 | 0.0% |
| Consultation fee for completion of application form (grant/variation of premises licence) | D/D | 150.00 | 150.00 | 0.0% |
| Premises Licences for Concerts | | | | |
| 30,000 to 39,999 | M/D * | 16,000.00 | 16,000.00 | 0.0% |
| 40,000 to 49,999 | M/D * | 24,000.00 | 24,000.00 | 0.0% |
| 50,000 to 59,999 | M/D * | 32,000.00 | 32,000.00 | 0.0% |
| Variation of Premises Licence | | | | |
| Band A | M/D * | 100.00 | 100.00 | 0.0% |
| Band B | M/D * | 190.00 | 190.00 | 0.0% |
| Band C | M/D * | 315.00 | 315.00 | 0.0% |
| Band D | M/D * | 450.00 | 450.00 | 0.0% |
| Band E | M/D * | 635.00 | 635.00 | 0.0% |

| <u>Other Charges</u> | | | | |
|---|-----|--------|--------|------|
| Theft, loss, etc. of premises licence or summary | M/M | 10.50 | 10.50 | 0.0% |
| Application for a provisional statement where premises being built etc. | M/M | 315.00 | 315.00 | 0.0% |
| Notification of change of name or address | M/M | 10.50 | 10.50 | 0.0% |
| Application for transfer of premises licence | M/M | 23.00 | 23.00 | 0.0% |
| Interim authority notice following death etc. of licence holder | M/M | 23.00 | 23.00 | 0.0% |
| Theft, loss etc. of certificate or summary | M/M | 10.50 | 10.50 | 0.0% |
| Notification of change of name or alteration of rules of club | M/M | 10.50 | 10.50 | 0.0% |
| Change of relevant registered address of club | M/M | 10.50 | 10.50 | 0.0% |
| Theft, loss etc. of temporary event notice | M/M | 10.50 | 10.50 | 0.0% |
| Theft, loss etc. of personal licence | M/M | 10.50 | 10.50 | 0.0% |
| Duty to notify change of name or address | M/M | 10.50 | 10.50 | 0.0% |
| Right of freeholder etc. to be notified of licensing matters | M/M | 21.00 | 21.00 | 0.0% |

* Discretionary up to a maximum limit. The current fees are at the statutory limit.

| 3. Safety at Sports Ground Licences | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Manchester United | D/D | 16,110.00 | 16,915.00 | 5.0% |
| Altrincham Football Club | D/D | 220.00 | 230.00 | 4.5% |
| Lancashire Cricket Club | D/D | 1,170.00 | 1,228.50 | 5.0% |

| 4. Grant of a Safety at Sports Ground Certificate | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Number of proposed Spectators: | | | | |
| 5,000 to 9,999 | D/D | 1,050.00 | 1,100.00 | 4.8% |
| 10,000 to 14,999 | D/D | 2,100.00 | 2,205.00 | 5.0% |
| 15,000 to 19,999 | D/D | 4,200.00 | 4,410.00 | 5.0% |
| 20,000 to 29,999 | D/D | 8,400.00 | 8,820.00 | 5.0% |
| 30,000 to 39,999 | D/D | 16,800.00 | 17,640.00 | 5.0% |
| 40,000 to 49,999 | D/D | 25,200.00 | 26,460.00 | 5.0% |
| 50,000 to 59,999 | D/D | 33,600.00 | 35,280.00 | 5.0% |
| 60,000 to 69,999 | D/D | 42,000.00 | 44,100.00 | 5.0% |
| 70,000 to 79,999 | D/D | 50,400.00 | 52,920.00 | 5.0% |
| 80,000 to 89,999 | D/D | 58,800.00 | 61,740.00 | 5.0% |
| 90,000 and over | D/D | 67,200.00 | 70,560.00 | 5.0% |

| 5. Safety Certificate for a Stand at a Sports Ground | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Number of proposed spectators: | | | | |
| up to 999 | D/D | 105.00 | 110.00 | 4.8% |
| 1000 to 1999 | D/D | 265.00 | 280.00 | 5.7% |
| 2000 to 2999 | D/D | 420.00 | 440.00 | 4.8% |
| 3000 to 3999 | D/D | 580.00 | 610.00 | 5.2% |
| 4000 to 4999 | D/D | 735.00 | 770.00 | 4.8% |

| 6. Street Trading Provisions of Local Government (Miscellaneous Provisions) Act | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| <u>Street Trading Licences (Non MUFC)</u> | | | | |
| Consent Certificate – purchased April to June. | D/D | 890.00 | 917.00 | 3.0% |
| Consent Certificate – purchased July to September. | D/D | 760.00 | 783.00 | 3.0% |
| Consent Certificate – purchased October to December. | D/D | 635.00 | 654.00 | 3.0% |
| Consent Certificate – purchased January to March. | D/D | 410.00 | 422.00 | 2.9% |
| One day event licence (Including Special Events) - dedicated locations to be identified for each event (Max no's to be applied). Price on Application Arrangements to be introduced for one day event licences to reflect the varying nature and scale of events and associated costs. | D/D | POA | POA | |
| <u>Licensed Pitch MUFC</u> | | | | |
| Food - Premium zone | D/D | 2,920.00 | 3,007.00 | 3.0% |
| Food - Non-premium zone | D/D | 2,110.00 | 2,173.00 | 3.0% |
| Merchandise - Premium zone | D/D | 1,520.00 | 1,565.00 | 3.0% |
| Merchandise - Non-premium zone | D/D | 1,290.00 | 1,329.00 | 3.0% |
| VAT (V) /Code | | | | |
| 2014/15 £ | | | | |
| 2015/16 £ | | | | |
| % change | | | | |
| <u>Sale Town Centre</u> | | | | |
| Licensed Pitch | D/D | 1,590.00 | 1,638.00 | 3.0% |
| Licensed Pitch (Non-Food) | D/D | 1,140.00 | 1,174.00 | 3.0% |
| Duplicate Licence | D/D | 57.00 | 59.00 | 3.5% |
| Cancellation Fee | D/D | 182.00 | 187.00 | 2.7% |

| 7. Other Licences | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| <u>Scrap Metal Dealers - Site Licence</u> | | | | |
| Grant - One Site | D/D | 630.00 | 660.00 | 4.8% |
| Grant - Per additional site | D/D | 490.00 | 515.00 | 5.1% |
| Renewal - One Site | D/D | 430.00 | 450.00 | 4.7% |
| Renewal - Per Additional Site | D/D | 320.00 | 335.00 | 4.7% |
| Minor Variation | D/D | 120.00 | 125.00 | 4.2% |
| Major Variation | D/D | 270.00 | 285.00 | 5.6% |
| <u>Scrap Metal Dealers - Collector's Licence</u> | | | | |
| Grant | D/D | 270.00 | 285.00 | 5.6% |
| Renewal | D/D | 150.00 | 160.00 | 6.7% |
| Minor Variation | D/D | 70.00 | 75.00 | 7.1% |
| Major Variation | D/D | 630.00 | 660.00 | 4.8% |
| Entertainment Club Registration | M/D | 325.00 | 340.00 | 4.6% |
| Marriage Act Approval | D/D | 1,186.00 | 1,245.00 | 5.0% |
| Sex Establishment Licence | M/D | 1,478.00 | 1,552.00 | 5.0% |
| Gaming Act Fees | | | | |
| <u>Application Type (New Application)</u> | | | | |
| New Small Casino | M/D * | 8,000.00 | 8,000.00 | 0.0% |
| New Large Casino | M/D * | 10,000.00 | 10,000.00 | 0.0% |
| Regional Casino | M/D * | 15,000.00 | 15,000.00 | 0.0% |
| Bingo Club | M/D * | 3,500.00 | 3,500.00 | 0.0% |
| Betting Premises (excluding Tracks) | M/D * | 3,000.00 | 3,000.00 | 0.0% |
| Tracks | M/D * | 2,500.00 | 2,500.00 | 0.0% |
| Family Entertainment Centres | M/D * | 2,000.00 | 2,000.00 | 0.0% |
| Adult Gaming Centre | M/D * | 2,000.00 | 2,000.00 | 0.0% |
| Lottery Registration | M/M | 40.00 | 40.00 | 0.0% |
| Club Gaming Permit or Club Gaming Machine Permit | M/M | 200.00 | 200.00 | 0.0% |
| Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders" | M/M | 100.00 | 100.00 | 0.0% |
| <u>Application Type (Annual Fee)</u> | | | | |
| New Small Casino | M/D * | 5,000.00 | 5,000.00 | 0.0% |
| New Large Casino | M/D * | 10,000.00 | 10,000.00 | 0.0% |
| Regional Casino | M/D * | 15,000.00 | 15,000.00 | 0.0% |
| Bingo Club | M/D * | 1,000.00 | 1,000.00 | 0.0% |
| Betting Premises (excluding Tracks) | M/D * | 600.00 | 600.00 | 0.0% |
| Tracks | M/D * | 1,000.00 | 1,000.00 | 0.0% |
| Family Entertainment Centres | M/D * | 750.00 | 750.00 | 0.0% |
| Adult Gaming Centre | M/D * | 1,000.00 | 1,000.00 | 0.0% |
| Lottery Registration | M/M | 20.00 | 20.00 | 0.0% |
| Club Gaming Permit or Club Gaming Machine Permit | M/M | 50.00 | 50.00 | 0.0% |
| Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders" | M/M | 50.00 | 50.00 | 0.0% |
| *Discretionary up to a maximum limit. The current fees are close to the statutory limit. | | | | |
| <u>New Small Casino</u> | | | | |
| Application to Vary | M/D * | 4,000.00 | 4,000.00 | 0.0% |
| Application to Transfer | M/D * | 1,800.00 | 1,800.00 | 0.0% |
| Application for Re-Instatement | M/D * | 1,800.00 | 1,800.00 | 0.0% |
| Application for Provisional Statement | M/D * | 8,000.00 | 8,000.00 | 0.0% |
| Licence Application (provisional Statement holders) | M/D * | 3,000.00 | 3,000.00 | 0.0% |
| Copy Licence | M/D * | 25.00 | 25.00 | 0.0% |
| Notification of Change | M/M | 40.00 | 40.00 | 0.0% |
| <u>New Large Casino</u> | | | | |
| Application to Vary | M/D * | 5,000.00 | 5,000.00 | 0.0% |
| Application to Transfer | M/D * | 2,150.00 | 2,150.00 | 0.0% |
| Application for Re-Instatement | M/D * | 2,150.00 | 2,150.00 | 0.0% |
| Application for Provisional Statement | M/D * | 10,000.00 | 10,000.00 | 0.0% |
| Licence Application (provisional Statement holders) | M/D * | 5,000.00 | 5,000.00 | 0.0% |
| Copy Licence | M/D * | 25.00 | 25.00 | 0.0% |
| Notification of Change | M/M | 40.00 | 40.00 | 0.0% |
| <u>Regional Casino</u> | | | | |
| Application to Vary | M/D * | 7,500.00 | 7,500.00 | 0.0% |
| Application to Transfer | M/D * | 6,500.00 | 6,500.00 | 0.0% |
| Application for Re-Instatement | M/D * | 6,500.00 | 6,500.00 | 0.0% |
| Application for Provisional Statement | M/D * | 15,000.00 | 15,000.00 | 0.0% |
| Licence Application (provisional Statement holders) | M/D * | 8,000.00 | 8,000.00 | 0.0% |
| Copy Licence | M/D * | 25.00 | 25.00 | 0.0% |
| Notification of Change | M/M | 40.00 | 40.00 | 0.0% |

| Gaming Act Fees cont... | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| <u>Bingo Club</u> | | | | |
| Application to Vary | M/D * | 1,750.00 | 1,750.00 | 0.0% |
| Application to Transfer | M/D * | 1,200.00 | 1,200.00 | 0.0% |
| Application for Re-Instatement | M/D * | 1,200.00 | 1,200.00 | 0.0% |
| Application for Provisional Statement | M/D * | 3,500.00 | 3,500.00 | 0.0% |
| Licence Application (provisional Statement holders) | M/D * | 1,200.00 | 1,200.00 | 0.0% |
| Copy Licence | M/D * | 25.00 | 25.00 | 0.0% |
| Notification of Change | M/M | 40.00 | 40.00 | 0.0% |
| <u>Betting Premises (excluding tracks)</u> | | | | |
| Application to Vary | M/D * | 1,500.00 | 1,500.00 | 0.0% |
| Application to Transfer | M/D * | 1,200.00 | 1,200.00 | 0.0% |
| Application for Re-Instatement | M/D * | 1,200.00 | 1,200.00 | 0.0% |
| Application for Provisional Statement | M/D * | 3,000.00 | 3,000.00 | 0.0% |
| Licence Application (provisional Statement holders) | M/D * | 1,200.00 | 1,200.00 | 0.0% |
| Copy Licence | M/D * | 25.00 | 25.00 | 0.0% |
| Notification of Change | M/M | 40.00 | 40.00 | 0.0% |
| * Discretionary up to a maximum limit. The current fees are close to the statutory limit. | | | | |
| <u>Tracks</u> | | | | |
| Application to Vary | M/D * | 1,220.00 | 1,220.00 | 0.0% |
| Application to Transfer | M/D * | 922.00 | 922.00 | 0.0% |
| Application for Re-Instatement | M/D * | 922.00 | 922.00 | 0.0% |
| Application for Provisional Statement | M/D * | 2,434.00 | 2,434.00 | 0.0% |
| Licence Application (provisional Statement holders) | M/D * | 922.00 | 922.00 | 0.0% |
| Copy Licence | M/D * | 23.50 | 23.50 | 0.0% |
| Notification of Change | M/M | 40.00 | 40.00 | 0.0% |
| Temporary Use Notice | M/D * | 500.00 | 500.00 | 0.0% |
| <u>Family Entertainment Centres</u> | | | | |
| Application to Vary | M/D * | 976.00 | 976.00 | 0.0% |
| Application to Transfer | M/D * | 922.00 | 922.00 | 0.0% |
| Application for Re-Instatement | M/D * | 922.00 | 922.00 | 0.0% |
| Application for Provisional Statement | M/D * | 1,947.00 | 1,947.00 | 0.0% |
| Licence Application (provisional Statement holders) | M/D * | 922.00 | 922.00 | 0.0% |
| Copy Licence | M/D * | 23.50 | 23.50 | 0.0% |
| Notification of Change | M/M | 40.00 | 40.00 | 0.0% |
| <u>Adult Gaming Centres</u> | | | | |
| Application to Vary | M/D * | 976.00 | 976.00 | 0.0% |
| Application to Transfer | M/D * | 1,172.00 | 1,172.00 | 0.0% |
| Application for Re-Instatement | M/D * | 1,172.00 | 1,172.00 | 0.0% |
| Application for Provisional Statement | M/D * | 1,172.00 | 1,172.00 | 0.0% |
| Licence Application (provisional Statement holders) | M/D * | 1,172.00 | 1,172.00 | 0.0% |
| Copy Licence | M/D * | 23.50 | 23.50 | 0.0% |
| Notification of Change | M/M | 40.00 | 40.00 | 0.0% |
| <u>Club Gaming Permit or Club Gaming Machine Permit</u> | | | | |
| Application to Vary | M/M | 100.00 | 100.00 | 0.0% |
| Copy Licence | M/M | 15.00 | 15.00 | 0.0% |
| Discretionary up to a maximum limit. The current fees are close to the statutory limit. | | | | |

Trading Standards

| Weights & Measures Fees | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|-------------------------------------|-------------------------------------|-----------------|
| 1. General | | | | |
| The charges for examining, testing, certifying, stamping, authorising or reporting on any weighing or measuring equipment will be individually calculated by the local authority based upon a figure of per officer/hour. The time charged will include travel. | V M/D | 63.00 | 66.15 | 5.0% |
| The charges for the provision of specialist advice in support of Primary Authority Partnership. Please note: Additional fees to be levied for the provision of tailored training events - price on application If a particular piece of work requires the presence of support staff then this will be charged in addition. | M/D | 68.00 per hr | 71.40 per hr | 5.0% |
| | M/D | 37.80 | 39.69 | 5.0% |
| Additional charges will be levied if the council is required for example to hire in specialist equipment. | M/D | Costs +Admin £63.00 per hr | Costs +Admin £66.15 per hr | 5.0% |
| 2. Poisons Act | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| 1) Initial registration | M/D | 39.11 | 41.07 | 5.0% |
| 2) Re-registration | M/D | 20.61 | 21.64 | 5.0% |
| 3) Change in details of registration | M/D | 10.55 | 11.08 | 5.0% |
| 3. Weighbridges | | | | |
| Weighbridge Operator's Certificate | M/D | 129.47 | 135.94 | 5.0% |

Community Safety

| Abandoned Trolleys | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|---------------------|
| Collection per trolley | V D/D | 26.92 | 28.27 | 5.0% |
| Storage per trolley, per week | V D/D | 3.76 | 3.95 | 5.0% |
| Return to owners' premises per trolley | V D/D | 26.92 | 28.27 | 5.0% |
| Disposal per trolley if unclaimed | V D/D | 13.77 | 14.45 | 5.0% |

| Graffiti Removal | VAT (V) /Code | 2014/15 £ | 2015/16 £ | change |
|-------------------------|--------------------------|----------------------|----------------------|---------------|
| Charge per hour | V D/D | 45.15 | 47.41 | 5.0% |

| Environmental Enforcement | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|---------------------|
| Fixed penalty for the offence of failing to remove dog faeces | V D/D* | 50.00 | 50.00 | 0.0% |
| Fixed penalty for the offence of leaving litter | V D/D* | 75.00 | 75.00 | 0.0% |
| Fixed penalty for the offence of abandoning a vehicle | V D/D* | 200.00 | 200.00 | 0.0% |
| Fixed penalty for nuisance parking offences | V D/D* | 100.00 | 100.00 | 0.0% |
| Fixed penalty for Waste receptacle offences | V D/D* | 80.00 | 80.00 | 0.0% |
| Fixed penalty for graffiti offences | V D/D* | 75.00 | 75.00 | 0.0% |
| Fixed penalty for the offence of failure to produce authority | V D/D* | 300.00 | 300.00 | 0.0% |
| Fixed penalty for the offence of failure to furnish documentation | V D/D* | 300.00 | 300.00 | 0.0% |
| Fixed penalty for street litter control offences | V D/D* | 100.00 | 100.00 | 0.0% |
| Fixed penalty for fly-posting offences | V D/D* | 75.00 | 75.00 | 0.0% |
| Fixed penalty for litter clearing offences | V D/D* | 100.00 | 100.00 | 0.0% |
| Fixed penalty for the offence of unauthorised distribution of literature | V D/D* | 75.00 | 75.00 | 0.0% |
| Fixed penalty for dog control order offences | V D/D* | 75.00 | 75.00 | 0.0% |
| *Fixed penalty fees are Discretionary but are contained within limits set by DEFRA | | | | |

ECONOMIC GROWTH & PLANNING

Asset Management / Lettings

| Community Lettings | | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|---|--------------------------|----------------------------|----------------------------|-----------------|
| <u>SCHEDULE A - MOST VENUES</u> | | | CHARGE PER HOUR | CHARGE PER HOUR | |
| <u>Mondays to Fridays</u> | | | | | |
| Up to 50 people | Concessionary Charges for first hour with 50% discount thereafter | D/D | 7.60 | 8.00 | 5.3% |
| | Standard and Statutory | D/D | 7.60 | 8.00 | 5.3% |
| | Commercial and Social | D/D | 15.20 | 16.00 | 5.3% |
| 51 to 99 people | Concessionary Charges for first hour with 50% discount thereafter | D/D | 11.50 | 12.00 | 4.3% |
| | Standard and Statutory | D/D | 11.50 | 12.00 | 4.3% |
| | Commercial and Social | D/D | 23.00 | 24.00 | 4.3% |
| 100 + people | Concessionary Charges for first hour with 50% discount thereafter | D/D | 15.20 | 16.00 | 5.3% |
| | Standard and Statutory | D/D | 15.20 | 16.00 | 5.3% |
| | Commercial and Social | D/D | 30.50 | 32.00 | 4.9% |
| <u>Saturdays, Sundays, Bank Holidays</u> | | | | | |
| Up to 50 people | all categories | D/D | 15.20 | 16.00 | 5.3% |
| 51 to 99 people | all categories | D/D | 23.00 | 24.00 | 4.3% |
| 100 + people | all categories | D/D | 30.50 | 32.00 | 4.9% |
| <u>SCHEDULE B - SPECIFIC VENUES</u> | | | | | |
| Sale West - Social and Concessionary | | | | | |
| | Up to 50 people | D/D | 4.40 | 4.60 | 4.5% |
| | 51+ people | D/D | 8.80 | 9.20 | 4.5% |
| Partington Concessionary only | | | | | |
| | Up to 50 people | D/D | 4.40 | 4.60 | 4.5% |
| | 51+ people | D/D | 8.80 | 9.20 | 4.5% |
| Partington Social only - hall and dining room | | | | | |
| | 51+ people | D/D | 23.00 | 24.00 | 4.3% |
| Old Trafford Concessionary only | | | | | |
| | Up to 50 people | D/D | 4.40 | 4.60 | 4.5% |
| | 51+ people | D/D | 8.80 | 9.20 | 4.5% |

| Community Lettings continued..... | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|------------------|--------------|--------------|----------|
| SCHEDULE C - ALTRINCHAM TOWN HALL | | | | |
| <u>Mondays to Fridays</u> | | | | |
| Bar and Room 1 - up to 10 people | | | | |
| Concessionary Charges for first hour with 50% discount thereafter. | D/D | 7.60 | 8.00 | 5.3% |
| Standard and Statutory | D/D | 7.60 | 8.00 | 5.3% |
| Commercial and Social | D/D | 18.00 | 19.00 | 5.6% |
| Rooms 2 to 4 - up to 20 people | | | | |
| Concessionary Charges for first hour with 50% discount thereafter. | D/D | 7.60 | 8.00 | 5.3% |
| Standard and Statutory | D/D | 7.60 | 8.00 | 5.3% |
| Commercial and Social | D/D | 27.00 | 28.00 | 3.7% |
| Council Chamber - 70+ people | | | | |
| Concessionary Charges for first hour with 50% discount thereafter. | D/D | 11.50 | 12.00 | 4.3% |
| Standard and Statutory | D/D | 11.50 | 12.00 | 4.3% |
| Commercial and Social | D/D | 36.00 | 38.00 | 5.6% |
| <u>Saturdays, Sundays, Bank Holidays</u> | | | | |
| Bar and Room 1 - up to 10 people | | | | |
| all categories | D/D | 18.00 | 19.00 | 5.6% |
| Rooms 2 to 4 - up to 20 people | | | | |
| all categories | D/D | 27.00 | 28.00 | 3.7% |
| Council Chamber - 70+ people | | | | |
| all categories | D/D | 35.50 | 37.00 | 4.2% |
| BROOMWOOD COMMUNITY CENTRE | | | | |
| <u>Schedule A</u> | | | | |
| <u>Mondays to Fridays</u> | | | | |
| Meeting Room and Café - up to 50 people | | | | |
| Standard and Statutory | D/D | 7.60 | 8.00 | 5.3% |
| Commercial and Social | D/D | 15.20 | 16.00 | 5.3% |
| Community Hall - up to 80 people | | | | |
| Standard and Statutory | D/D | 11.50 | 12.00 | 4.3% |
| Commercial and Social | D/D | 23.00 | 24.00 | 4.3% |
| <u>Saturdays, Sundays, Bank Holidays</u> | | | | |
| Meeting Room and Café - up to 50 people | | | | |
| Standard, Statutory, Commercial and Social Groups | D/D | 15.20 | 16.00 | 5.3% |
| Community Hall - up to 80 people | | | | |
| Commercial and Social | D/D | 23.00 | 24.00 | 4.3% |
| <u>Schedule B</u> | | | | |
| <u>Special Rates for Local Community Groups meeting for a minimum of 2 hours - for Socials see Schedule A</u> | | | | |
| Meeting Room and Café - up to 50 people | D/D | 4.40 | 4.60 | 4.5% |
| Community Hall - up to 80 people | D/D | 8.80 | 9.20 | 4.5% |
| ADDITIONAL INFORMATION | | | | |
| Religious groups when venue booked for regular worship - 25% discount on hire charge. | | | | |

| Community Lettings continued... | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|-------------------------------------|---|---|-------------------------------------|
| <u>Partington Community Centre-</u> Kitchen hire for Socials including insurance. | D/D | 35.00 | 37.00 | 5.7% |
| <u>Old Trafford Community Centre -</u> Lounge - Free when the hall and kitchen are booked for a social £16.00/hour when the kitchen is not booked For Socials after 9pm, one -off charge for door supervisor. Kitchen hire for Socials including insurance. Stage hire including VAT. | D/D D/D D/D V D/D V D/D | Free 15.00/hr 79.80 69.30 79.00 | Free 16.00/hr 84.00 73.00 83.00 | N/A 6.7% 5.3% 5.3% 5.1% |
| <u>Flixton House -</u> For Socials after 9pm, optional charge for door supervisor. Wedding Ceremony Room Fee. When booked at same venue and date as Wedding Reception. | D/D D/D D/D | 79.00 126.00 Free | 83.00 132.00 Free | 5.1% 4.8% N/A |

| Trafford Town Hall - Football Parking | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Season ticket | D/D | 185.00 | 185.00 | 0.0% |
| Single match | D/D | 10.00 | 10.00 | 0.0% |
| All Day Event | D/D | 15.00 | 15.00 | 0.0% |

Planning and Building Control

| Strategic Planning and Developments | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Trafford Revised Unitary Development Plan June 2006 | D/D | 52.50 | 55.13 | 5.0% |
| Written Statement only | D/D | 31.50 | 33.08 | 5.0% |
| Proposals Maps - North/South sheet | D/D | 26.25 | 27.56 | 5.0% |
| CD only | D/D | 15.75 | 16.54 | 5.0% |
| Statement of Community Involvement (Adopted) | D/D | 15.75 | 16.54 | 5.0% |
| Trafford Borough Retail and Leisure Study November 2007 | | | | |
| Written Study, including CD | D/D | 262.50 | 275.63 | 5.0% |
| CD | D/D | 210.00 | 220.50 | 5.0% |
| Main Report | D/D | 52.50 | 55.13 | 5.0% |
| Appendix 1 | D/D | 105.00 | 110.25 | 5.0% |
| Appendix 2 | D/D | 105.00 | 110.25 | 5.0% |
| Planning and Research Studies * | D/D | * price on request | * price on request | |
| Housing Land Availability Schedule | D/D | 21.00 | 22.05 | 5.0% |
| Planning Policy and Development Guidance Briefs | D/D | 16.00 | 16.80 | 5.0% |
| Photocopying per side | V D/D | 0.35 | 0.40 | 14.3% |
| Core Strategy Adopted Version | D/D | 37.00 | 38.85 | 5.0% |
| Supplementary Planning Documents | D/D | 10.50 | 11.03 | 5.0% |

| Building Control Fees | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| | V M/M | See Note below | See Note below | N/A |
| These fees are agreed within the AGMA group. It is a statutory requirement that the level of the charge must cover the cost of the statutory service. All fees are subject to VAT except for Regularisation and Reversion applications. Please note: Discussions are taking place at regional level regarding a new fee regime. The provisional date for the implementation of a new fee structure is Jan 2015. | | | | |

| New Building Regulation | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Decision Notices and Completion Certificates - Duplicate Copies of Building Regulations Decision and completion certificates. | D/D | 42.00 | 44.10 | 5.0% |
| Copies of correspondence (excluding 1 above Notices) relating to B Regs applications (includes up to 10 A4 sides – if above 10 sides add 30p per A4 side) | V D/D | 12.00 | 12.60 | 5.0% |
| Researching site histories or providing "search type" information from the Building Control records (Cost per hour or part hour) - Domestic properties | D/D | 42.00 | 44.10 | 5.0% |
| Researching site histories or providing "search type" information from the Building Control records (Cost per hour or part hour) - Commercial properties | D/D | 65.00 | 68.25 | 5.0% |
| Administrative fee for processing refund or part refund of fees for cancelled B Regs applications (excludes electronic transactions – currently no charge) | D/D | 42.00 | 44.10 | 5.0% |
| For the issuing of completion certificates in connection with archived and dormant Building Regulations applications where a single site inspection is required when a completion certificate has not already been issued. | D/D | 70.00 | 85.00 | 21.4% |
| Where more than one site inspection is required, additional inspections will be charged at a rate of £45.00 per inspection. | D/D | N/A | 45.00 | N/A |
| Provision of written confirmation of exemption from the provisions of the Building Regulations | D/D | 42.00 | 44.10 | 5.0% |
| Administrative processing cost for refunding of part of Building Regulation fees where fees have been paid but part of the work has not been carried out or cancelled | D/D | 25.00 | 26.25 | 5.0% |
| Provision of pre-submission consultancy advice after initial one hour for large schemes. (Fee refunded if application is deposited) | V D/D | 65.00 | 68.25 | 5.0% |
| Pre-submission site visits where requested by owner or agent to maintain planning permission | V D/D | 65.00 | 85.00 | 30.8% |
| The full withdrawal or cancellation of a submitted application that has been processed onto the database system. | D/D | N/A | 44.00 | N/A |

| Planning Fees | | | | |
|--|--------------------------|----------------------|----------------------|-----------------|
| Business - pre-application advice | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
| Dwellings: | | | | |
| 1 unit | V D/D | 315.00 | 330.75 | 5.0% |
| 2 to 9 units | V D/D | 661.00 | 694.05 | 5.0% |
| 10 to 99 units | V D/D | 1,890.00 | 1,984.50 | 5.0% |
| 100 or more | V D/D | 2,562.00 | 2,690.10 | 5.0% |
| Town Centre uses as defined in NPPF / mixed use developments which include | | | | |
| Town Centre uses: | | | | |
| Buildings comprising 10,000 sq.m. gross floorspace or more / site area of 2 hectares or more * | V D/D | 2,205.00 | 2,315.25 | 5.0% |
| Buildings comprising 1,000 sq.m. to 9,999 sq.m. gross floorspace / site area from 1 hectare to less than 2 hectares * | V D/D | 1,764.00 | 1,852.20 | 5.0% |
| Buildings comprising less than 1,000 sq.m. gross floorspace /site area less than 1 hectare | V D/D | 630.00 | 661.50 | 5.0% |
| * Please note: In the case of out-of-centre retail schemes where the Council needs to take independent retail planning advice then the fee may be subject to further negotiation | | | | |
| Other Commercial, Industrial or Leisure uses: | | | | |
| Buildings comprising 10,000 sq.m. gross floorspace or more / site area of 2 hectares or more | V D/D | 1,260.00 | 1,323.00 | 5.0% |
| Buildings comprising 1,000 sq.m. to 9,999 sq.m. gross floorspace / site area from 1 hectare to less than 2 hectares | V D/D | 1,008.00 | 1,058.40 | 5.0% |
| Buildings comprising less than 1,000 sq.m. gross floorspace /site area less than 1 hectare | V D/D | 472.50 | 496.13 | 5.0% |
| Waste/mineral extraction/energy production development proposals where buildings comprise less than 1,000 sq.m. gross floorspace or site area is less than 1 hectare | V D/D | 756.00 | 793.80 | 5.0% |

| Householder Extensions - pre-application advice | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Householder extensions | V D/D | 189.00 | 198.45 | 5.0% |
| Please note: On subsequently submitting a planning application, a fee of £172 will also be payable and therefore you should first consider whether you wish to move straight to the submission of a formal planning application. | | | | |

| Invalid planning applications | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| Where an application remains invalid due to non-progression by the applicants any planning fee paid will be refunded minus a £25 administrative fee | V D/D | 26.25 | 27.56 | 5.0% |

| Information and Documents | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|-----------------|
| Researching site histories or providing search type information from the planning records. | D/D | 43.00 | 45.15 | 5.0% |
| Copies of decision notices and or information/ documentation within the 3 month window from Committee decision. | V D/D | 18.40 | 19.32 | 5.0% |
| Copies of decision notices/TPOs and or information/ documentation outside the 3 month window from decision/confirmation. | V D/D | 37.80 | 39.69 | 5.0% |
| Copies of information/documentation excluding exempt information within the 3 days prior to Committee. | D/D | 0.35 | 0.36 | 5.0% |
| Additional information/documentation requested, generated by a land charge search (inc. copies of decision notice where application number is quoted). | D/D | 38.00 | 39.90 | 5.0% |
| Copy of a T.P.O. not generated by a land charge search but within the 3 month window from confirmation. | D/D | 10.50 | 11.03 | 5.0% |

(The above charges all include first 4 sides of photocopying, any additional sides are charged at 33p per side).

| Planning Fees - continued | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|--------------------------------------|--------------------------------------|-----------------|
| Additional information/documentation requested where no application number is quoted. (SEARCH) | D/D | 43.00 | 45.15 | 5.0% |
| Weekly list of Planning Applications received / monthly decision list. | V D/D | 317.00 | 332.85 | 5.0% |
| Planning guidelines & related documents - (Free to download) or copies from: | D/D | copies from £1.63 to £7.70 | copies from £1.71 to £8.08 | 4.9% |
| High Hedge fee | D/D | 430.00 | 451.50 | 5.0% |
| Faxing of Planning Information | D/D | £1.36 per sheet | £1.43 per sheet | 5.1% |
| Information research/retrieval from Building Control Files. | D/D | £38.00 per hour + 23p per copy | £39.90 per hour + 24p per copy | 5.0% |
| Building Control - For the issuing of Completion Certificates in connection with archived and dormant Building Regulation applications. (when a Completion Certificate has not already been issued). | D/D | 65.00 | 68.25 | 5.0% |
| Provision of a certificate of exemption from the provisions of the Building Regulations. | D/D | 38.00 | 39.90 | 5.0% |

| Housing Services | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|-----------------|
| <u>Housing Improvement Grants:</u> | | | | |
| Technical and Professional Services fee - minimum charge (£157.50) or 15% of eligible expense (whichever is the greater). | M/D | 150.00 | 157.50 | 5.0% |
| Housing Strategy Documents. | M/D | or 15% | or 15% | 0.0% |
| Housing Policy Documents. | D/D | 20.00 | 21.00 | 5.0% |
| | D/D | 10.00 | 10.50 | 5.0% |

COMMUNITY SAFETY, CULTURE, AND SPORT

| Sale Waterside Arts Centre | | VAT (V) | 2014/15 | 2015/16 | % |
|---|-------------------------------|---------|------------------------|------------------------|--------|
| Community Rates | | /Code | £ | £ | change |
| Mondays to Thursdays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 16.00 | 17.00 | 6.3% |
| | Council Chamber/Gallery Bar | V D/D | 24.00 | 25.25 | 5.2% |
| | Theatre for rehearsal | V D/D | 24.00 | 25.25 | 5.2% |
| | Theatre for performance/event | V D/D | 31.00 | 32.50 | 4.8% |
| 6pm to 11pm | Meeting rooms | V D/D | 24.00 | 25.25 | 5.2% |
| | Council Chamber/Gallery Bar | V D/D | 36.00 | 38.00 | 5.6% |
| | Theatre for rehearsal | V D/D | 202.00 | 212.00 | 5.0% |
| | Theatre for performance/event | V D/D | 237.00 | 250.00 | 5.5% |
| Fridays and Saturdays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 16.00 | 17.00 | 6.3% |
| | Council Chamber/Gallery Bar | V D/D | 28.00 | 29.50 | 5.4% |
| | Theatre for rehearsal | V D/D | 28.00 | 29.50 | 5.4% |
| | Theatre for performance/event | V D/D | 40.00 | 42.00 | 5.0% |
| 6pm to 11pm | Meeting rooms | V D/D | 36.00 | 37.75 | 4.9% |
| | Council Chamber/Gallery Bar | V D/D | 46.00 | 48.00 | 4.3% |
| | Theatre for rehearsal | V D/D | 229.00 | 240.00 | 4.8% |
| | Theatre for performance/event | V D/D | 294.00 | 310.00 | 5.4% |
| Sundays, Christmas Eve, New Year's Eve and Bank Holidays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 33.00 | 35.00 | 6.1% |
| | Council Chamber/Gallery Bar | V D/D | 46.00 | 49.00 | 6.5% |
| | Theatre for rehearsal | V D/D | 46.00 | 49.00 | 6.5% |
| | Theatre for performance/event | V D/D | 58.00 | 61.00 | 5.2% |
| 6pm to 11pm | Meeting rooms | V D/D | 52.00 | 55.50 | 6.7% |
| | Council Chamber/Gallery Bar | V D/D | 69.00 | 73.00 | 5.8% |
| | Theatre for rehearsal | V D/D | 353.00 | 370.00 | 4.8% |
| | Theatre for performance/event | V D/D | 436.00 | 460.00 | 5.5% |
| Commercial Rates | | | | | |
| Mondays to Thursdays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 39.00 | 41.00 | 5.1% |
| | Council Chamber/Gallery Bar | V D/D | 59.00 | 62.00 | 5.1% |
| | Theatre for rehearsal | V D/D | 59.00 | 62.00 | 5.1% |
| | Theatre for performance/event | V D/D | 78.00 | 82.00 | 5.1% |
| 6pm to 11pm | Meeting rooms | V D/D | 65.00 | 68.50 | 5.4% |
| | Council Chamber/Gallery Bar | V D/D | 97.00 | 102.00 | 5.2% |
| | Theatre for rehearsal | V D/D | 485.00 for the evening | 500.00 for the evening | 3.1% |
| | Theatre for performance/event | V D/D | 646.00 for the evening | 675.00 for the evening | 4.5% |
| Fridays and Saturdays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 39.00 | 41.00 | 5.1% |
| | Council Chamber/Gallery Bar | V D/D | 59.00 | 62.00 | 5.1% |
| | Theatre for rehearsal | V D/D | 59.00 | 62.00 | 5.1% |
| | Theatre for performance/event | V D/D | 78.00 | 82.00 | 5.1% |
| 6pm to 11pm | Meeting rooms | V D/D | 65.00 | 68.50 | 5.4% |
| | Council Chamber/Gallery Bar | V D/D | 97.00 | 102.00 | 5.2% |
| | Theatre for rehearsal | V D/D | 485.00 for the evening | 500.00 for the evening | 3.1% |
| | Theatre for performance/event | V D/D | 646.00 for the evening | 675.00 for the evening | 4.5% |

| Sale Waterside Arts Centre continued | | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|-------------------------------|--------------------------|---------------------------|---------------------------|---------------------|
| Sundays, Christmas Eve, New Year's Eve and Bank Holidays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 39.00 | 41.00 | 5.1% |
| | Council Chamber/Gallery Bar | V D/D | 59.00 | 62.00 | 5.1% |
| | Theatre for rehearsal | V D/D | 59.00 | 62.00 | 5.1% |
| | Theatre for performance/event | V D/D | 78.00 | 82.00 | 5.1% |
| 6pm to 11pm | Meeting rooms | V D/D | 65.00 | 68.50 | 5.4% |
| | Council Chamber/Gallery Bar | V D/D | 97.00 | 102.00 | 5.2% |
| | Theatre for rehearsal | V D/D | 485.00 for the evening | 500.00 for the evening | 3.1% |
| | Theatre for performance/event | V D/D | 646.00 for the evening | 675.00 for the evening | 4.5% |
| Approved User Rates | | | | | |
| Mondays to Thursdays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 11.00 | 11.50 | 4.5% |
| | Council Chamber/Gallery Bar | V D/D | 16.00 | 16.75 | 4.7% |
| | Theatre for rehearsal | V D/D | 20.00 | 21.00 | 5.0% |
| | Theatre for performance/event | V D/D | 20.00 | 21.00 | 5.0% |
| 6pm to 11pm | Meeting rooms | V D/D | 16.00 | 16.75 | 4.7% |
| | Council Chamber/Gallery Bar | V D/D | 24.00 | 25.00 | 4.2% |
| | Theatre for rehearsal | V D/D | 121.00 | 127.00 | 5.0% |
| | Theatre for performance/event | V D/D | 145.00 | 152.00 | 4.8% |
| Fridays and Saturdays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 11.00 | 11.50 | 4.5% |
| | Council Chamber/Gallery Bar | V D/D | 20.00 | 21.00 | 5.0% |
| | Theatre for rehearsal | V D/D | 20.00 | 21.00 | 5.0% |
| | Theatre for performance/event | V D/D | 26.00 | 27.25 | 4.8% |
| 6pm to 11pm | Meeting rooms | V D/D | 24.00 | 25.25 | 5.2% |
| | Council Chamber/Gallery Bar | V D/D | 33.00 | 34.50 | 4.5% |
| | Theatre for rehearsal | V D/D | 163.00 | 171.00 | 4.9% |
| | Theatre for performance/event | V D/D | 195.00 | 205.00 | 5.1% |
| Sundays, Christmas Eve, New Year's Eve and Bank Holidays | | | per hour | per hour | |
| 9am to 6pm | Meeting rooms | V D/D | 20.00 | 21.00 | 5.0% |
| | Council Chamber/Gallery Bar | V D/D | 29.00 | 30.50 | 5.2% |
| | Theatre for rehearsal | V D/D | 29.00 | 30.50 | 5.2% |
| | Theatre for performance/event | V D/D | 40.00 | 42.00 | 5.0% |
| 6pm to 11pm | Meeting rooms | V D/D | 33.00 | 34.50 | 4.5% |
| | Council Chamber/Gallery Bar | V D/D | 46.00 | 48.50 | 5.4% |
| | Theatre for rehearsal | V D/D | 229.00 | 240.00 | 4.8% |
| | Theatre for performance/event | V D/D | 295.00 | 310.00 | 5.1% |

| Technical Resources | VAT (V) /Code | 2014/15 | 2015/16 | % change |
|--|--------------------------|----------------|----------------|---------------------|
| Commercial | | | | |
| Lighting/Sound switch on (Inc. basic lights and up to 3 wired microphones for one day) | V D/D | 76.00 | 80.00 | 5.3% |
| Lighting/Sound switch on (Inc. 2 colours/2mics/1 stage monitor) | V D/D | 87.00 | 92.00 | 5.7% |
| Lighting/Sound switch on (Inc 2 colours/3mics/5 monitors) | V D/D | 100.00 | 105.00 | 5.0% |
| Additional days for lighting and sound equipment for the same event. | V D/D | 48.00 | 50.00 | 4.2% |
| Additional condenser and kit mics | V D/D | 58.00 | 61.00 | 5.2% |
| Allen & Heath Digital Mixer inc Stage Box. 32 channel | V D/D | 145.00 | 153.00 | 5.5% |
| Lighting Scrollers in standard layout (19 colours) | V D/D | 64.00 | 70.00 | 9.4% |
| LED RGB 25 deg 3 watt. 4 Units | V D/D | 60.00 | 63.00 | 5.0% |
| LED RGB 25 deg 3 watt. 7 Units | V D/D | 80.00 | 84.00 | 5.0% |
| LED RGBW moving, zoom units. Each | V D/D | 42.00 | 44.00 | 4.8% |
| Scrollers and Moving Lights (575 Spots or 575 Washes) | V D/D | 116.00 | 122.00 | 5.2% |
| Scrollers and Moving Lights (575 Spots and 575 Washes) | V D/D | 174.00 | 183.00 | 5.2% |
| Scrollers and Moving Lights (575's and 700E's) | V D/D | 232.00 | 243.00 | 4.7% |
| 4 Lites and Rays | V D/D | 64.00 | 67.00 | 4.7% |
| Boom Lighting | V D/D | 75.00 | 79.00 | 5.3% |
| Active sunstrips. Each | V D/D | 20.00 | 21.00 | 5.0% |
| Hazer | V D/D | 72.00 | 75.00 | 4.2% |
| Smoke Machine | V D/D | 45.00 | 50.00 | 11.1% |
| Dance Floor. 3 strips | V D/D | 65.00 | 68.00 | 4.6% |
| Dance Floor. 4 strips | V D/D | 75.00 | 79.00 | 5.3% |
| Temporary stage decks. Full stage (Before 10pm) | V D/D | 198.00 | 208.00 | 5.1% |
| Temporary stage decks. Smaller music stage (Before 10pm) | V D/D | 95.00 | 100.00 | 5.3% |
| Retract Theatre seating (Before 10pm) | V D/D | 115.00 | 121.00 | 5.2% |
| Set up of additional Theatre seating (Before 10pm) | V D/D | 41.00 | 43.00 | 4.9% |
| Video/Data Projector (4000ANSI). Flown. | V D/D | 186.00 | 190.00 | 2.2% |
| Video/Data Projector (2000ANSI) and Screen | V D/D | 63.00 | 65.00 | 3.2% |
| Projector, laptop (with PowerPoint) and Screen | V D/D | 116.00 | 119.00 | 2.6% |
| Laptop (with PowerPoint) | V D/D | 41.00 | 42.00 | 2.4% |
| AV Rack | V D/D | 79.00 | 83.00 | 5.1% |
| Wireless Remote | V D/D | 13.00 | 13.50 | 3.8% |
| DVD Player | V D/D | 13.00 | 13.50 | 3.8% |
| 15" TV and Video Combi | V D/D | 29.00 | 29.75 | 2.6% |
| 22" Flat screen with DVD player | V D/D | 47.00 | 48.00 | 2.1% |
| Overhead Projector and screen (5' x 5') | V D/D | 36.00 | 37.00 | 2.8% |
| Flip Chart, pen and paper | V D/D | 12.00 | 12.50 | 4.2% |
| Unicol Stand | V D/D | 12.00 | 13.00 | 8.3% |
| Screen 8' x 8' | V D/D | 35.00 | 36.00 | 2.9% |
| Screen 5' x 5' | V D/D | 18.00 | 18.50 | 2.8% |
| Extension lead - Secured, 4 way. | V D/D | 4.00 | 4.25 | 6.3% |
| Lectern | V D/D | 53.00 | 55.00 | 3.8% |
| Lectern with mic | V D/D | 70.00 | 73.00 | 4.3% |
| Perspex lectern | V D/D | 41.00 | 43.00 | 4.9% |
| Upright Piano | V D/D | 47.00 | 50.00 | 6.4% |
| Tuning for piano | V D/D | 65.00 | 69.00 | 6.2% |
| Portable PA (including 1 mic.) for 80 people | V D/D | 76.00 | 80.00 | 5.3% |
| Radio Mic (Lapel=4. Handheld=2. Max 4 of either) | V D/D | 38.00 | 40.00 | 5.3% |
| Portable Appliance Testing | V D/D | 5.25 | 5.50 | 4.8% |
| Technical staff (per hour) - Normal hours | V D/D | 21.00 | 22.00 | 4.8% |
| Technical staff (per hour)- Normal hours. Up to 4 channels of audio | V D/D | 25.00 | 26.00 | 4.0% |
| Sound engineer - Normal hours | V D/D | 29.00 | 30.00 | 3.4% |
| Technical staff (per hour) - Sunday, B/H, before 8am and after 11pm | V D/D | 29.00 | 30.00 | 3.4% |
| Sound engineer - Sundays, B/H, before 8 am and after 11pm | V D/D | 29.00 | 30.00 | 3.4% |

| Technical Resources continued.... | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|------------------|--------------|--------------|-------------|
| Community / Approved User | | | | |
| Lighting/Sound switch on (Inc. basic lights and up to 3 wired microphones for one day) | V D/D | 49.00 | 51.00 | 4.1% |
| Lighting/Sound switch on (Inc. 2 colours/2mics/1 stage monitor) | V D/D | 64.00 | 67.00 | 4.7% |
| Lighting/Sound switch on.(Inc 2 colours/3mics/5 monitors) | V D/D | 80.00 | 84.00 | 5.0% |
| Day 2 for lighting and sound equipment for the same event | V D/D | 27.00 | 28.00 | 3.7% |
| Additional days for lighting and sound equipment for the same event. | V D/D | 20.00 | 22.00 | 10.0% |
| Additional Condenser and Kit mics | V D/D | 19.50 | 20.50 | 5.1% |
| Allen & Heath Digital Mixer inc Stage Box. 32 channel | V D/D | 115.00 | 120.00 | 4.3% |
| Lighting Scrollers in standard layout (19 colours) | V D/D | 42.00 | 44.00 | 4.8% |
| LED RGB 25 deg 3 watt. 4 Units | V D/D | 40.00 | 42.00 | 5.0% |
| LED RGB 25 deg 3 watt. 7 Units | V D/D | 65.00 | 68.00 | 4.6% |
| LED RGBW moving, zoom units. Each | V D/D | 33.00 | 35.00 | 6.1% |
| Scrollers and Moving Lights (575 Spots or 575 Washes) | V D/D | 73.50 | 77.00 | 4.8% |
| Scrollers and Moving Lights (575 Spots and 575 Washes) | V D/D | 105.00 | 110.00 | 4.8% |
| Scrollers and Moving Lights (575's and 700E's) | V D/D | 139.00 | 146.00 | 5.0% |
| 4 Lites and Rays Inc setup | V D/D | 63.50 | 66.50 | 4.7% |
| Boom Lighting Inc setup | V D/D | 75.00 | 79.00 | 5.3% |
| Active sunstrips. Each | V D/D | 10.00 | 11.00 | 10.0% |
| Hazer | V D/D | 35.00 | 40.00 | 14.3% |
| Smoke Machine | V D/D | 26.50 | 30.00 | 13.2% |
| Dance Floor. 3 strips | V D/D | 50.00 | 52.50 | 5.0% |
| Dance Floor. 4 strips | V D/D | 75.00 | 79.00 | 5.3% |
| Temporary stage decks. Full stage (Before 10pm) | V D/D | 167.50 | 175.00 | 4.5% |
| Temporary stage decks. Smaller music stage (Before 10pm) | V D/D | 117.00 | 123.00 | 5.1% |
| Retract Theatre seating (Before 10pm) | V D/D | 98.00 | 103.00 | 5.1% |
| Set up additional Theatre seating (Before 10pm) | V D/D | 19.50 | 20.50 | 5.1% |
| Video/Data Projector (4000ANSI). Flown | V D/D | 116.00 | 120.00 | 3.4% |
| Video/Data Projector (2000ANSI) and Screen | V D/D | 61.50 | 63.00 | 2.4% |
| Projector, laptop (with PowerPoint) and Screen | V D/D | 87.00 | 89.00 | 2.3% |
| Laptop (with PowerPoint) | V D/D | 28.00 | 29.00 | 3.6% |
| AV Rack | V D/D | 35.00 | 37.00 | 5.7% |
| Wireless Remote | V D/D | 10.00 | 10.50 | 5.0% |
| DVD Player | V D/D | 10.00 | 10.50 | 5.0% |
| 15" TV and Video Combi | V D/D | 21.00 | 21.50 | 2.4% |
| 22" Flat screen with DVD player | V D/D | 30.50 | 31.50 | 3.3% |
| Overhead Projector and screen (5' x 5') | V D/D | 24.50 | 25.00 | 2.0% |
| Flip Chart, pen and paper | V D/D | 10.00 | 10.50 | 5.0% |
| Unicol Stand | V D/D | 6.50 | 6.75 | 3.8% |
| Screen 8' x 8' | V D/D | 23.00 | 23.50 | 2.2% |
| Screen 5' x 5' | V D/D | 13.00 | 13.50 | 3.8% |
| Extension lead - 4 way. Secured. | V D/D | 2.00 | 2.25 | 12.5% |
| Lectern | V D/D | 26.00 | 27.00 | 3.8% |
| Lectern with mic | V D/D | 34.50 | 36.00 | 4.3% |
| Perspex lectern | V D/D | 18.50 | 19.00 | 2.7% |
| Upright Piano | V D/D | 25.5 | 27 | 5.9% |
| Tuning for piano | V D/D | 61.00 | 65.00 | 6.6% |
| Portable PA (including 1 mic) for 80 people | V D/D | 50 | 53 | 6.0% |
| Radio Mic (Lapel=4. Handheld=2. Max 4 of either) | V D/D | 24.00 | 25.00 | 4.2% |
| Portable Appliance Testing | V D/D | 5.50 | 6.00 | 9.1% |
| Technical staff (per hour) - Normal hours | V D/D | 17.50 | 18.25 | 4.3% |
| Technical staff (per hour) - Normal hours - Up to 4 channels of audio | V D/D | 19.50 | 20.50 | 5.1% |
| Sound engineer - Normal hours - Over 4 channels of audio | V D/D | 22.00 | 23.00 | 4.5% |
| Technical staff (per hour)- Sunday, B/H, before 8am and after 11pm | V D/D | 22.00 | 23.00 | 4.5% |
| Sound engineer - Sundays, B/H, before 8 am and after 11pm | V D/D | 26.50 | 27.50 | 3.8% |

LIABILITY FOR DAMAGE - INSURANCE

A hirer must agree to indemnify the Council against any claim for loss or damage, death or personal injury arising from the hirer's use of any the Council's premises. The above indemnity must be covered by insurance and the Council can arrange the following cover on a hirer's behalf at a cost of 10% of the basic hiring charge of the premises booked.

Alternatively the hirer (particularly regular hirers) may obtain their own Public Liability and Accidental Damage cover as detailed below but must provide proof of such cover at least 10 working days prior to the booking or series of bookings:

- a) Public liability cover of £5,000,000.
- b) Accidental damage cover with a limit of £10,000 and subject to a £25 damage excess payable by the hirer.

A refund of the premium involved cannot be made once cover has been effected on the hirer's behalf.

Any bookings for these activities / equipment should be referred to the insurance section.

VAT ON INSURANCE

VAT is only chargeable on insurance if the booking charge itself is subject to VAT. Otherwise it is exempt.

TRANSFORMATION & RESOURCES

Registration of Births, Deaths & Marriages

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|------------------|--------------|--------------|-------------|
| Marriage & Civil Partnership fees at outside venues including cost of | | | | |
| Monday to Thursday | M/D | 305.00 | 310.00 | 1.6% |
| Friday | | 345.00 | 350.00 | 1.4% |
| Saturday | M/D | 345.00 | 350.00 | 1.4% |
| Sunday / Bank Hol. | M/D | 395.00 | 400.00 | 1.3% |
| Baby naming, Renewal of vows & Commitment Ceremonies | | | | |
| Ceremonies at Register Office: | | | | |
| Monday to Friday | V D/D | 175.00 | 175.00 | 0.0% |
| Saturday | V D/D | 200.00 | 200.00 | 0.0% |
| Ceremonies at Approved Premises: | | | | |
| Monday to Thursday | V D/D | 190.00 | 190.00 | 0.0% |
| Friday | | 220.00 | 220.00 | 0.0% |
| Saturday | V D/D | 220.00 | 220.00 | 0.0% |
| Sunday / Bank Hol. | V D/D | 250.00 | 250.00 | 0.0% |
| Ceremonies at Commercial Premises and Private Houses: | | | | |
| Monday to Thursday | V D/D | 235.00 | 235.00 | 0.0% |
| Friday | | 260.00 | 260.00 | 0.0% |
| Friday & Saturday | V D/D | 260.00 | 260.00 | 0.0% |
| Sunday / Bank Hol. | V D/D | 290.00 | 290.00 | 0.0% |
| Non Refundable Provisional Marriage & Civil Partnership Booking Fee | V D/D | 25.00 | 25.00 | 0.0% |

The fees for commercial premises and private houses include a non-returnable pre-ceremony inspection fee of £40

| | | | 2014/15 £ | 2015/16 £ | |
|--|--------------------|-------|--------------|--------------|------|
| Citizenship Ceremonies (non standard ceremonies) | | | | | |
| Ceremonies at Register Office : | | | | | |
| Per adult citizen | Monday to Friday | D/D | 75.00 | 75.00 | 0.0% |
| Per adult citizen | Saturday | D/D | 75.00 | 75.00 | 0.0% |
| Ceremonies at Approved Premises : | | | | | |
| | Monday to Friday | D/D | 290.00 | 290.00 | 0.0% |
| | Saturday | D/D | 320.00 | 320.00 | 0.0% |
| | Sunday / Bank Hol. | D/D | 370.00 | 370.00 | 0.0% |
| Statutory charges for certificates and Marriage/Civil partnerships notice and attendance not published until March 2015 | | | | | |
| Marriages & Civil Partnerships | | | | | |
| Attending a marriage or civil partnership at Sale Town Hall | | | | | |
| Town Hall (inc. cert fee) | | | | | |
| | Monday to Friday | M/D | 100.00 | 105.00 | 5.0% |
| | Saturday | M/D | 150.00 | 155.00 | 3.3% |
| Council Chamber | | | | | |
| | Mon to Sat | M/D | 185.00 | 185.00 | 0.0% |
| | Sun/ Bank Hols | M/D | N/A | 400.00 | N/A |
| Priority Service | | | | | |
| | | D | N/A | TBC | N/A |
| Nationality Checking Service | | | | | |
| Adult submitting single application | | | | | |
| | | V D/D | 60.00 | 60.00 | 0.0% |
| Husband & wife applying at the same time | | | | | |
| | | V D/D | 80.00 | 80.00 | 0.0% |
| Husband & wife (and up to 2 children) | | | | | |
| | | V D/D | 100.00 | 100.00 | 0.0% |
| One parent / 3 children | | | | | |
| | | V D/D | 100.00 | 100.00 | 0.0% |
| One parent / 2 children | | | | | |
| | | V D/D | 90.00 | 90.00 | 0.0% |
| Additional children on parents' application | | | | | |
| | | V D/D | 35.00 | 35.00 | 0.0% |
| Children independent of parents | | | | | |
| | | V D/D | 40.00 | 40.00 | 0.0% |
| Non-refundable deposit (deducted from Fee) | | | | | |
| | | V D/D | 25.00 | 25.00 | 0.0% |
| Verification of Overseas Pensions | | | | | |
| | | V D/D | 10.00 | 10.00 | 0.0% |

Revenues and Benefits

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|--------------------------|----------------------|----------------------|---------------------|
| Summons Costs | | | | |
| Council Tax Liability Orders | M/D | 95.00 | 95.00 | 0.0% |
| NNDR Liability Orders | M/D | 135.00 | 135.00 | 0.0% |
| Committal to prison proceedings | | | | |
| - Committal application (maximum) | M/M | 305.00 | 305.00 | 0.0% |
| - Arrest warrant with bail (maximum) | M/M | 145.00 | 145.00 | 0.0% |
| - Arrest warrant without bail (maximum) | M/M | 145.00 | 145.00 | 0.0% |
| Prosecution Fines, Court Costs, Charging Orders, Insolvency proceedings and Enforcement costs are decided at the court hearing on an individual basis. | | | | |

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|--------------------------|----------------------|----------------------|---------------------|
| Special Events | | | | |
| Commercial use of | | | | |
| Commercial hire of greenspace for one of events | V D/D | TBC | POA | N/A |
| Fairground Hire of greenspace | D/D | TBC | POA | N/A |
| Circus Hire of greenspace | D/D | POA | POA | N/A |
| Use of Greenspace by groups for commercial activity on an on-going basis | V D/D | N/A | POA | N/A |
| Damage Waiver Deposit (Refundable)* | | | | |
| Small | D/D | TBC | POA | N/A |
| Medium | | TBC | POA | N/A |
| Large | | TBC | POA | N/A |
| * fees depend on type of activity not all events will require a deposit | | | | |
| Filming on the public highway | | | | |
| Filming on council property which is not part of the councils existing "Venue/Room hire" portfolio (non greenspace) | D/D | N/A | POA | N/A |
| Special event non-operational days (i.e. set up and shut down) | | | | |
| Large Events | D/D | TBC | POA | N/A |
| Medium Events | D/D | TBC | POA | N/A |
| Small Events | D/D | TBC | POA | N/A |
| Fairs | D/D | N/A | POA | N/A |
| Circuses | D/D | POA | POA | N/A |

LIBRARIES

| | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|------------------|--------------|--------------|------------|
| A) Fines | | | | |
| Adults (over 16) - per book, per day (to a maximum of £12.00) | D/D | 0.12 | 0.12 | 0.0% |
| Children (under 16) - per book per day | D/D | 0.06 | 0.06 | 0.0% |
| Customers who are disabled | D/D | Exempt | Exempt | N/A |
| Overdue Items Letter (postage charge) | D/D | 0.57 | 0.60 | 5.3% |
| B) Reservation Fee | | | | |
| In stock in Trafford | | Free | Free | N/A |
| Not in stock in Trafford | D/D | 3.50 | 4.00 | 14.3% |
| All Items requested from British Library, including photocopies, (in addition to standard not in stock charge). | D/D | 5.00 | 6.00 | 20.0% |
| Lost British Library book (price set by the British Library) | | 147.50 | 156.50 | 6.1% |
| British Library renewal fee | D/D | N/A | 4.55 | N/A |
| C) Photocopying, printing and scanning | | | | |
| Black and white per sheet (A4) | V D/D | 0.10 | 0.10 | 0.0% |
| Black and white per sheet (A4) Double sided | V D/D | 0.15 | 0.15 | 0.0% |
| Black and white per sheet (A3) | V D/D | 0.15 | 0.15 | 0.0% |
| Black and white per sheet (A3) Double sided | V D/D | 0.20 | 0.20 | 0.0% |
| Colour (A4) | V D/D | 0.50 | 0.50 | 0.0% |
| Colour (A4) Double sided | V D/D | 0.75 | 0.75 | 0.0% |
| Colour (A3) | V D/D | 1.00 | 1.00 | 0.0% |
| Black and white (photographic quality) per sheet A4 | V D/D | 0.25 | 0.25 | 0.0% |
| Black and white (photographic quality) per sheet A3 | V D/D | 0.50 | 0.50 | 0.0% |
| Scanning | V D/D | 0.10 | 0.10 | 0.0% |
| D) E-Readers | | | | |
| Refundable security deposit | D/D | 20.00 | 20.00 | 0.0% |
| Late Return per day (up to 10 weeks then lost item) | D/D | 1.00 | 1.00 | 0.0% |
| Damage to E-reader case, leads, charger, screen + deposit forfeit | D/D | 20.00 | 20.00 | 0.0% |
| Damage beyond use or lost + deposit forfeit | D/D | 100.00 | 100.00 | 0.0% |
| E) Postage | | | | |
| Recharge for overdue and reservation letters | | 0.57 | 0.60 | 5.3% |
| Notification of overdue and reservations by text | | 0.10 | 0.10 | 0.0% |

| Libraries continued.... | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|--|------------------|--------------|-----------------|----------|
| F) Compact Discs and Audio Cassettes | | | | |
| DVD's - all DVD's (per item) | D/D | 2.00 | 2.00 | 0.0% |
| G) Exhibition Charge | | | | |
| Rental of space 50 or more sq m £50 per week or part of week (Urmston Library only) or under 50 sq m £25 per week or part of week, plus £10 per week public liability insurance. | | 25.00/ 50.00 | 25.00/ 50.00 | 0.0% |
| | D/D | + | + | |
| | | 10.00 | 10.00 | 0.0% |
| H) Displaying posters (charge per week) | | | | |
| A5 | D/D | 0.30 | 0.30 | 0.0% |
| A4 | D/D | 0.50 | 0.50 | 0.0% |
| A3 | D/D | 1.00 | 1.00 | 0.0% |
| I) Replacement Library Cards | | | | |
| Adults (16 and over) | D/D | 2.00 | 2.00 | 0.0% |
| Children under 16 - first loss free, any subsequent loss | D/D | 1.00 | 1.00 | 0.0% |
| J) Toys (Up to 3 can be borrowed for up to 3 Weeks) | | | | |
| Loan of one toy | D/D | 0.50 | 0.50 | 0.0% |
| K) Local Studies | | | | |
| Research | | | | |
| Right to Buy Research Fee (payable in advance) | V D/D | 10.00 | 10.00 | 0.0% |
| Genealogical Research Fee - half hour (payable in advance) | | 15.00 | 15.00 | 0.0% |
| Genealogical Research Fee - full hour (payable in advance) | | 30.00 | 30.00 | 0.0% |
| Reprographics/ Research | | | | |
| Minimum charge including 2 free A4 printouts | | 5.00 | 5.00 | 0.0% |
| Additional sheets | | 1.30 | 1.30 | 0.0% |
| Microfilm | | | | |
| Microfiche/ film - A4 Copy | V D/D | 0.70 | 0.70 | 0.0% |
| Microfiche/ film - A3 Copy | V D/D | 1.40 | 1.40 | 0.0% |
| Photocopies - A4 | V D/D | 0.10 | 0.10 | 0.0% |
| Photocopies - A3 | V D/D | 0.15 | 0.15 | 0.0% |
| Photocopies - Maps | V D/D | 0.50 | 0.50 | 0.0% |
| Maps and Plans - 1 item | V D/D | 35.00 | 35.00 | 0.0% |
| Maps A0 size historical maps | V D/D | 10.00 | 10.00 | 0.0% |
| Photographs - superior quality | V D/D | 10.00 | 10.00 | 0.0% |
| Photographs - standard quality | V D/D | 1.75 | 1.75 | 0.0% |
| Digital Camera | | | | |
| Supply of digital image | | 10.00 | 10.00 | 0.0% |
| Self service photography permit - each click | | 1.00 | 1.00 | 0.0% |
| Self service photography permit - half day | | 5.00 | 5.00 | 0.0% |
| Self service photography permit per day | V D/D | 10.00 | 10.00 | 0.0% |
| Reproduction - Books periodicals, e-books, CD-Roms | | | | |
| Front cover/jacket - UK rights | | 60.00 | 60.00 | 0.0% |
| Front cover/jacket - World rights | | 120.00 | 120.00 | 0.0% |
| Interior - UK rights | | 30.00 | 30.00 | 0.0% |
| Interior - World rights | | 60.00 | 60.00 | 0.0% |
| Leaflets and brochures - UK rights | | 60.00 | 60.00 | 0.0% |
| Leaflets and brochures - World rights | | 120.00 | 120.00 | 0.0% |
| Presentation and Internal Reports | | | | |
| UK rights | | 60.00 | 60.00 | 0.0% |
| World rights | | 120.00 | 120.00 | 0.0% |
| Advertising in newspapers and periodicals | | | | |
| UK rights | | 60.00 | 60.00 | 0.0% |
| World rights | | 120.00 | 120.00 | 0.0% |
| TV | | | | |
| Per transmission - UK rights | | 60.00 | 60.00 | 0.0% |
| Per transmission - World rights | | 120.00 | 120.00 | 0.0% |
| 5 year unlimited transmission (excluding video and DVD) - UK rights | | 350.00 | 350.00 | 0.0% |
| 5 year unlimited transmission (excluding video and DVD) - World rights | | 700.00 | 700.00 | 0.0% |
| Videos, DVD and Films | | | | |
| UK rights | | 120.00 | 120.00 | 0.0% |
| World rights | | 240.00 | 240.00 | 0.0% |
| Exhibitions | | | | |
| UK rights | | 60.00 | 60.00 | 0.0% |
| World rights | | 60.00 | 60.00 | 0.0% |
| Interior decoration of Commercial Premises | | | | |
| UK rights | | 60.00 | 60.00 | 0.0% |
| World rights | | 60.00 | 60.00 | 0.0% |
| Web use | | | | |
| UK rights | | 60.00 | 60.00 | 0.0% |
| World rights | | 60.00 | 60.00 | 0.0% |

| Libraries continued.... | VAT (V) /Code | 2014/15 £ | 2015/16 £ | % change |
|---|------------------|---|---|----------|
| L) Fax Service | | | | |
| Within the UK each A4 sheet - send | V D/D | 1.00 | 1.00 | 0.0% |
| Receipt of each A4 sheet | V D/D | 0.50 | 0.50 | 0.0% |
| International faxes | V D/D | 2.00 first page | 2.00 first page | 0.0% |
| | V D/D | 1.00 subsequent pages | 1.00 subsequent pages | 0.0% |
| M) People's Network Charging | | | | |
| ICT sessions | V D/D | FREE for first half hour, 50p per half hour (or part) thereafter | FREE for first half hour, 50p per half hour (or part) thereafter | 0.0% |
| N) Musical Scores and Playsets | | | | |
| Hire by local societies (per set) | | | | |
| - 1 to 40 copies | D/D | 30.00 | 35.00 | 16.7% |
| - 41 to 80 copies | D/D | 35.00 | 40.00 | 14.3% |
| - 81 to 120 copies | D/D | 40.00 | 45.00 | 12.5% |
| - Over 120 copies | D/D | 45.00 | 50.00 | 11.1% |
| Orchestral sets | D/D | 15.00 | see musical scores and playsets | N/A |
| O) Comb Binding | V D/D | 2.00 | 2.00 | 0.0% |
| P) Laminating | | | | |
| A4 | V D/D | 1.00 | 1.00 | 0.0% |
| A3 | V D/D | 2.00 | 2.00 | 0.0% |
| Blue Badge Permits | M/D | 10.00 | 10.00 | 0.0% |
| DEFINITIONS | | | | |
| ADULT/JUNIOR: An adult is anyone defined as 16 years or over and juniors up to and | | | | |
| CONCESSIONS: All juniors, Leisure Pass Holders or Registered Disabled | | | | |

TRAFFORD COUNCIL

Report to: Executive
Date: 18 February 2015
Report for: Decision
Report of: Executive Member for Finance and the Director of Finance

Report Title

Executive's Response to Scrutiny Committee's Recommendations to the Budget Proposals for 2015/16

Summary

At the previous meeting of the Executive a report from the Scrutiny Committee, setting out their findings from the review of the Executive's draft budget proposals for 2015/16, was presented.

The Executive is appreciative of the value that the Scrutiny Committee brings to the formulation of the budget proposals and is in agreement with their findings.

Some initial responses to Scrutiny are included in the report and the Executive looks forward to working with Scrutiny during the forthcoming year in their planned work programme.

Recommendation(s)

It is recommended that the response to Scrutiny be approved and that the Executive welcomes the opportunity to work with Scrutiny during the course of the coming year on their follow up work.

Contact person for access to background papers and further information:

Name: Ian Duncan
Extension: 1886

Background Papers: None

Implications:

| | |
|---|--|
| Relationship to Policy Framework/Corporate Priorities | The Scrutiny review of the budget is a requirement of the budget policy framework. It is relevant to all corporate priorities. |
| Financial | There are none arising from this report. |
| Legal Implications: | The Scrutiny review of the budget is a requirement of the Council's constitution. |
| Equality/Diversity Implications | None arising from this report |
| Sustainability Implications | None arising from this report |
| Resource Implications e.g. Staffing / ICT / Assets | None arising from this report |
| Risk Management Implications | None arising from this report |
| Health & Wellbeing Implications | None arising from this report |
| Health and Safety Implications | None arising from this report |

Background

1. The Executive published its draft budget proposals for 2015/16 on 20th October 2014. In accordance with the Council's constitution the Scrutiny Committee reviewed the proposals during November and December and produced a report on its findings in January 2015; this was formally reported to the Executive on 26 January and can be found on the Council's website: [Agenda for Executive on Monday, 26th January, 2015, 1.00 pm](#)
2. The Executive recognises many of the issues identified in the Scrutiny report and welcomes the opportunity of working with the Committee on its planned work programme during the coming financial year.
3. Initial comments and observations of the Executive in response to some of the matters raised by Scrutiny are included in the attached annex but a fuller response will be more appropriate and meaningful at the time Scrutiny meets during the year to receive updates and discuss the various matters it has identified.

Other Options

Not applicable

Consultation

The report is in response to the consultation carried out by the Scrutiny Committee.

Reasons for Recommendation

The report is in response to the consultation carried out by the Scrutiny Committee.

Key Decision: No

Finance Officer Clearance (type in initials).....ID.....

Legal Officer Clearance (type in initials).....JL.....

[CORPORATE] DIRECTOR'S SIGNATURE (electronic).....

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

INITIAL EXECUTIVE RESPONSE TO SCRUTINY FINDINGS ON DRAFT BUDGET 2015/16

| Key Message | Comments |
|---|---|
| Management Capacity | <p>Management capacity within the organisation will be a challenge given the scale of change required and the on-going need to reshape services and the organisation to meet the continuing financial strictures. However, by ensuring the major change programmes are led by Senior managers including the Chief Executive, ensures that there are structured governance arrangements in place that then feed into the overall leadership and senior management arrangements. Capacity at this level will continue to be monitored.</p> |
| Future Budget Planning | <p>We do not disagree that 2016/17 and beyond will present a significant challenge to balance the budget in those years. The focus in this budget round though was deliberately on 2015/16 because of the sheer scale of the task, the level of savings required being the largest in the Council's history, and capacity was directed to this challenge.</p> <p>Since the draft budget was released in October 2014 the Executive has approved the release of £500k from reserves to boost capacity in CFW to help deliver savings in 2015/16 and to formulate plans for 2016/17. Also a further £170k has been included in the proposed base budget i.e. a recurring amount to aid capacity.</p> <p>In addition the Chief Executive has formed a CFW Programme Board to identify and deliver a service transformation and savings plan over the next two years.</p> |
| Performance Management & Quality Assurance Arrangements | <p>The Council has a long history of working with other providers delivering services under contractual and partnership arrangements. Through the Reshaping Trafford programme it is expected that similar arrangements will be developed to cover a wider range of services.</p> <p>To support this the Council has established a new contract management team within the EGEI Directorate. Initially this team will be responsible for managing the new Joint Venture contract for Environmental Services (subject to approval of the Executive on the 16th March 2015 to award the contract) but, supported by the newly appointed Commercial Director, they will provide contract and performance management expertise which can be shared across the Council. This expertise includes establishing relevant quality assurance and performance</p> |

| | |
|-----------------|--|
| | <p>management regimes prior to the award of contracts, developing appropriate commercial arrangements, and managing contract delivery. More detail on the specific arrangements put in place for managing the Joint Venture contract will be included in the report to Executive on the 16th March.</p> <p>With regard to CFW proposals, an outcome of the consultation process was that services highlighted in the report which were planned to be commissioned from the external market will continue to be provided by internal services;</p> <ul style="list-style-type: none"> • Reablement • Building Based Day Support • Supported Accommodation <p>CFW has strong integrated commissioning arrangements in place to monitor performance and quality assurance of external providers. These are already operating for external services such as residential care, children with complex additional needs, home care and family support. Quarterly monitoring of providers using Service Improvement Tools as a mechanism to manage performance works effectively. Other examples include a safeguarding alert system for some services and Service Improvement Plans that are used with Home Care and Residential/Nursing providers to tackle any concerns that are highlighted.</p> |
| Impact on Users | <p>Equality Impact Assessments have been published with the Executive Report and provided to elected members to inform decision making. The impact on users will continue to be monitored and an evaluation of the implementation will be conducted once the changes have been embedded and can be shared with Executive at that point.</p> |
| Lobbying | <p>All local authorities in England will be lobbying in their preferred way. We are supportive of lobbying and our view is this is likely to be more effective through discussion with senior civil servants and politicians. We also work with the Local Government Association.</p> <p>Some of this has paid off with £74m (to be distributed amongst upper tier authorities) recently being announced as part of the final grant settlement for 2015/16 and also £25m (national total) to named authorities, including Trafford, in 2014/15.</p> |

| | |
|---|---|
| | Nevertheless it should be recognised that lobbying is only likely to affect our funding at the margin; significant spending reductions are still expected to be necessary irrespective of the outcome of the General Election in May 2015. |
| Service Specific Issues | Comment |
| Supporting People | This is a discretionary preventative services that was initially established using the ringfenced Supporting People grant that has subsequently been mainstreamed. The contract is due to finish at March 31 st 2015 and the impact assessment in relation to the removal of the floating support service identified that there were sufficient alternative options for services users. |
| Mental Health Services | The Adult Mental Health proposal looks at reviewing cases and moving to a more personalised model to release funding and should not have a detrimental impact on the how we meet eligible need. The CAMHS reduction relates to part of the LA contribution which is a small part of the overall CAMHS budget and a service review is being undertaken which will revise the model of delivery and should mitigate the impact of this saving. We are happy to provide updates to Scrutiny as this progresses. |
| All Age Integrated Health and Social Care | Proposals for an All Age Integrated Health and Social Care are still at an early stage and risks in relation to safeguarding and management capacity will be closely monitored as the project progresses. |
| Learning Disabilities | This relates to a number of defined projects that are being managed through a structure programme management approach to mitigate risks to service users and delivery of savings targets. |
| Early Help Delivery Model | During the consultation period very constructive discussions have been undertaken with elected members, partner agencies and community groups. This has enabled options to be included in the consultation outcome report to sustain some provision that the Council is no longer able to fund or deliver directly. Good examples of this are Gorse Hill Studios which we are confident will be established as a Community Interest Company from 1 st April, BlueSci's work on youth provision in Broomwood and the potential to sustain youth sessions in Lostock through the local partnership. The proposed Youth Trust will establish a sustainable future model that is community led although it is likely this will take some time to fully implement. We are planning to directly commission some early help services on an interim basis to cover |

| | |
|------------------|---|
| | identified gaps in 2015-16 whilst if there is a delay in establishing new arrangements. |
| Support Services | <p>There are significant reductions in key support services which reflect changes made previously across other support services, so we do have experience of working within these new arrangements. Support Services generally will need to be focussed on providing the tools which allow/ensure managers can manage and deliver services efficiently and effectively whilst ensuring there are appropriate corporate checks and measures in place. Support services will also provide governance and probity to the change programmes in place. This will mean working differently, investing in new systems and processes and withdrawing from hand holding activities.</p> <p>These revised arrangements will be monitored closely.</p> |